



Gifts in Kind to KPU Library

Thank you for making a donation to the Library. Donated books and other materials enrich the Library's collections and are greatly appreciated.

Please note: The Library reserves the right to decide on the disposition of all gifts received. All gifts become the property of Library. Materials that are not needed for the collection may be sold for the benefit of the Library Endowment Fund.

Please complete the form below to transfer ownership of your donated library materials to the Library

Name: _____

Signature: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone Number: _____ E-mail Address: _____

Do you require a tax receipt? Yes No

Tax receipts are available upon request for gifts valued at over \$100. Tax receipts are only provided for materials which are selected for addition to the library's collection. Review copies of textbooks received from the publisher and/or any materials purchased with grant money are not eligible for tax receipts. Donations expected to be valued at more \$1000 may require an appraisal by a third party.

Would you like an acknowledgement of your gift? Yes No

Would you like a bookplate inserted into each book? Yes No

If someone has been designated by the donor to deal with the donation provide their contact information below:

Name: _____

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City: _____ Province: _____ Postal Code: _____

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