

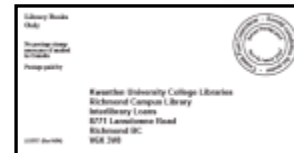
Distance Learners Receiving and Returning Books

When the material arrives:

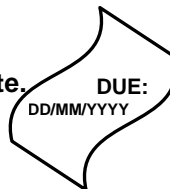
1. Retain the envelope that the material was sent in for returning the material.



2. Retain the postage paid address label for return of material.
The postage paid label is behind the address label on the envelope.



3. Check the date due slip for the return date.



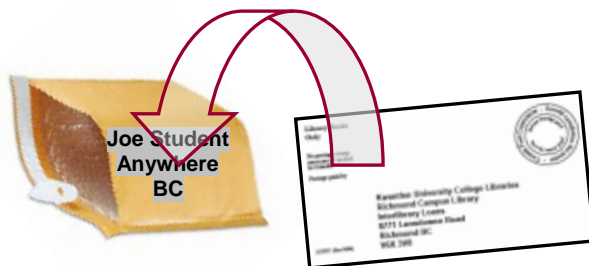
4. All material must be in the mail by the date listed on the date due slip.

When the material is due:

1. Place the material in the original envelope.



2. Attach the postage paid address label to the front of the envelope covering your home address.



3. Put the envelope into any Canada Post mailbox.

