



Present

Board

Kathleen Casprowitz / Chair
Rebecca Darnell / Vice Chair
Rob Mumford
Ken Hahn
George Melville
Tung Chan
Scott Nicoll
Arvinder Bubber
Derek Robertson
Bob Attfield
Sandra Hoffman
Newton Wainman

Ex-officio:

Takashi Sato / Chair, Education
Council
Skip Triplett / President

University College Vice Presidents

David Ross / Administration & Student Services
Gordon Lee / Strategic Services
Judith McGillivray / Provost & Academic
Deborah Harkin / Human Resource Services

University College Community Members

Roy Daykin / Associate Vice President, Finance
Jody Gordon / Associate Vice President, Student
Services & Registrar
Peter Chevrier / Director, Marketing &
Communications
Dana Goedbloed / Dean, Trades & Technology
Terri van Steinberg / President, KFA
Murray Dinwoodie / Surrey City Manager
Jeff Norris / Executive Director, Kwantlen
Foundation
Sandi Klassen / Executive Administrator

Regrets

Call to Order

The Chair called the meeting to order at 6:00 pm. She welcomed the guests.

Presentation

Murray Dinwoodie, Surrey City Manager, made a presentation to the Board. Mr. Dinwoodie believes that education and health are the fundamentals to a healthy society and that collaboration is our future. Surrey accommodates 18.7% of Metro Vancouver's regional population, with an average annual growth rate of 2.39% and 60,000 new residents expected in the next five years. Surrey has a young population with an average household income of \$63,197. Surrey's top priority is to establish a broad range of jobs, with a focus on high value/knowledge-based jobs to support the growing population. More local jobs will enhance the quality of life for their residents, help create a more balanced tax base and be good for the environment with less commuting time, traffic congestion and vehicle emissions. A properly educated/trained labour force is a key lever in attracting new business and investment. Kwantlen and SFU are key players in economic development. Alliances between Kwantlen and SFU/Surrey are helping to ensure Surrey's educational needs are met. Ongoing cooperation is critical to the future of Surrey. Surrey is underserved with university seats and lack of post secondary capacity is a serious issue. Trades training and science-based degrees/diplomas are critically needed. Mr. Dinwoodie identified external forces that affect the labour market. He also noted the recruitment challenges the City of Surrey is facing.

Approval of Agenda **Moved by Ken Hahn; seconded by Arvinder Bubber:**
THAT the agenda is approved.
MOTION CARRIED

Assurance of Successful President Performance George Melville presented a recommendation from the Audit Committee regarding a revision to Bylaw No. 4, *Fees*.
Moved by George Melville; seconded by Rebecca Darnell:
THAT the Board of Governors approves moving recommendations 2-5 to the In camera Meeting.
MOTION CARRIED

Consent Agenda **Moved by Tung Chan; seconded by Arvinder Bubber:**
THAT the Board of Governors approves the Consent Agenda.
MOTION CARRIED

Item approved under the Consent Agenda:

1. Bylaw No. 4, *Fees*, revision
2. Minutes of 16 January 2008

Assurance of Successful President Performance **Policy 3.5, *Financial Condition and Activities***
Moved by Rebecca Darnell; seconded by Arvinder Bubber:
THAT the President is in compliance with Policy 3.5, *Financial Condition and Activities*.
MOTION CARRIED

Policy 3.1, *Treatment of Students and Customers*

A comment in the evaluation suggested that some of the points in the policy were unnecessary. It was pointed out that having these points in the policy prevents these issues from occurring.

After discussion regarding expanding the interpretation to go beyond laws, the following motion was made:

Moved by Ken Hahn; seconded by Derek Robertson:
THAT the President is in compliance with Policy 3.1, *Treatment of Students and Customers*.
MOTION CARRIED

Upcoming Monitoring Reports

The President will monitor Policy 3.2. *Treatment of Employees* in April 2008.

New Operational Items Judith McGillivray updated the Board on the Industry Training Authority (ITA). Prioritization of access has shifted away from students needing foundation courses to students needing apprenticeships. Kwantlen's apprenticeship utilization targets for 2007/08 were 86.6% and we achieved 92.6%. Kwantlen's Foundation targets for 2007/08 were 75% and we achieved 80.1%. The Board discussed the implications of moving foundation students lower in priority. If students do not have a strong foundation before

they become an apprentice, they are less likely to complete their apprenticeship and become a journey person. Employers prefer apprentices that have the foundation courses.

Education Council Takashi Sato reported that Kwantlen's first program received approval through the new program review process. Kwantlen has a seven-year cyclical program review process.

Policy Development **Board Contributions to the Endowment / Board Endowment Update**
Jeff Norris encouraged Board Members to contribute to the current Board Endowment Fund and continue to grow that fund to become one of Kwantlen's most prestigious awards. The current balance of the principle, after matching funds from the University College, is \$23,900, enough to provide a \$1,000 annual award to be awarded for the first time in the Fall of 2008. The Chair reminded the Board that they passed a motion requiring a 100% contribution rate from Board Members.

Student Board Election Results

The Board congratulated Rob Mumford and Derek Robertson on their re-election to the Board of Governors by the student body for a second one-year term.

Policy 3.7, *Emergency President Succession*, Revision

Moved by Derek Robertson; seconded by Ken Hahn:

THAT the Board of Governors approves the following revision to Policy 3.7, *Emergency President Succession*:

"The President shall not operate without a Travel Policy stating who may travel together from the perspective of emergency president succession."

Amendment moved by Rebecca Darnell; seconded by Derek Robertson:
THAT the motion be amended to stop after "Travel Policy."

AMENDMENT CARRIED

Amended Motion:

THAT the Board of Governors approves the following revision to Policy 3.7, *Emergency President Succession*:

"The President shall not operate without a Travel Policy."

MOTION CARRIED

Policy 4.1, *Kwantlen will be Canada's number one teaching-led university*, Revision

Moved by Sandra Hoffman; seconded by Arvinder Bubber:

THAT that the Board of Governors approves the following revision to Policy 4.1, *Kwantlen will be Canada's number one teaching-led university*:

Add "A. Kwantlen's learning environment models and supports the integration of teaching and research."

MOTION CARRIED

Revisions to Policy 1.8, *Board Committee Structure and Outside Appointments*

Moved by Rebecca Darnell; seconded by Ken Hahn:

THAT the Board of Governors approves the following revision to Policy 1.8, *Board Committee Structure and Outside Appointments*:

Add the position of Director of Marketing & Communications to the Committee Structure of the Advocacy Committee.

MOTION CARRIED

The Compensation Committee will review Revision #2 by the end of 2008, in discussion with David Atkinson.

Ratification of Advocacy Committee Membership

Moved by Arvinder Bubber; seconded by Bob Attfield:

THAT the Board of Governors approves the following Advocacy Committee Membership:

**Scott Nicoll / Chair
Rebecca Darnell**

MOTION CARRIED

Ratification of Compensation Committee Membership

Moved by Scott Nicoll; seconded by Rebecca Darnell:

THAT the Board of Governors approves the following Compensation Committee membership:

**Rebecca Darnell / Chair
Tung Chan
George Melville
Bob Attfield
Kathleen Casprowitz / ex-officio**

MOTION CARRIED

April Workshop Agenda

The Board suggested the following agenda items for the April Workshop:

1. Community Speaker
2. Fiduciary Responsibilities of the Board
3. Board Self-evaluation
4. Setting Targets for Board Member Competencies
5. Consent Agenda and Education Council Items
6. Student Body Orientation to the Board of Governors

The Chair will determine the agenda.

May Board Meeting Presentation

Deputy Minister of Advanced Education, Moura Quayle, will attend the May 27, 2008 Board meeting to update the Board on Ministry happenings, Campus 2020, and engage in discussion with the Board.

Board Member Mentors

The following mentors were assigned to new Board Members, as per Board Policy 1.2, *Governing Style and Values*:

Tung Chan for Bob Attfield
Rebecca Darnell for Sandra Hoffman
George Melville for Rob Mumford
Scott Nicoll for Derek Robertson
Arvinder Bubber for Newton Wainman

Community / Ownership Linkage

Nominating Committee / No report

Advocacy Committee

A meeting was held with Langley Township Council on March 6.
Updates for the Board Briefing Book were distributed with the February Workshop meeting materials.
A breakfast is scheduled with Surrey City Council on Tuesday, April 22.
A dinner is scheduled with the City of Delta on Tuesday, April 22.
A dinner is scheduled with White Rock City Council on Wednesday, April 30.

Board Self- Assessment

Policy 1.0, *Global Governance Commitment*

Moved by Tung Chan; seconded by Rebecca Darnell:
THAT the Board of Governors is in compliance with Policy 1.0, *Global Governance Commitment*.

MOTION CARRIED

Policy 1.1, *Core Values*

Moved by Rob Mumford; seconded by Derek Robertson:
THAT the Board of Governors is in compliance with Policy 1.1, *Core Values*.

MOTION CARRIED

Policy 1.2, *Governing Style & Values*

Moved by Arvinder Bubber; seconded by Rebecca Darnell:
THAT the Board of Governors is in compliance with Policy 1.2, *Governing Style & Values*.

MOTION CARRIED

Policy 1.9, *Cost of Governance*

**Moved by Bob Attfield; seconded by Sandra Hoffman:
THAT the Board of Governors is in compliance with Policy 1.9, *Cost of Governance*.**

MOTION CARRIED

Policy 2.3, *Delegation to the President*

**Moved by Ken Hahn; seconded by Rebecca Darnell:
THAT the Board of Governors is in compliance with Policy 2.3,
Delegation to the President.**

MOTION CARRIED

Policy 2.4, *Monitoring President's Performance*

**Moved by Rebecca Darnell; seconded by Rob Mumford:
THAT the Board of Governors is in compliance with Policy 2.4,
Monitoring President's Performance.**

MOTION CARRIED

The Board monitored Policy 1.3, *Board Job Products*, at the Board meeting.

**Next Meeting
Agenda**

Board Members will forward agenda items to the Executive Administrator.

**For the Good of the
Order**

Board Members attended various cheque presentations at Kwantlen and reported that they were fabulous events.
The ITA mentioned Kwantlen many times at the Langley Chamber dinner, as exemplifying trades training.

Meeting Evaluation

Tung Chan noted that the Board analyzed and provided constructive feedback to Management initiatives quite well. With Murray Dinwoodie's presentation, the Board considered community input for decisions. The Board is collegial, with lots of small discussions prior to the actual meeting.

The Board could improve its discussions by not going into such deep detail as they did when they discussed the Trades programs.

Mr. Tung questioned whether continuing to do the “Evaluation of Board as a Group” was necessary any longer and recommended discontinuing it.

The Board raised a concern that if the evaluation did not take place, the Board might become less disciplined in governing, especially as new members come on board.

Adjournment

The meeting adjourned at 8:25 pm.

BOARD CHAIR

PRESIDENT