
Present	Board Scott Nicoll / Chair David Atkinson / President Arvinder Bubber / Chancellor Rebecca Darnell Sandra Hoffman Shane King Kim Richter Derek Robertson Gord Schoberg Newton Wainman Amrik Virk	University Vice Presidents Deborah Harkin / Human Resource Services Judith McGillivray / Academic & Provost Gordon Lee / Finance & Administration University Community Members Dana Cserepes / 1 st Vice Chair, Senate Jody Gordon / AVP Student Services & Registrar Vivian Lee / Manager, Financial Reporting & Systems Jeff Norris / Executive Director, Kwantlen Foundation Takashi Sato / 2 nd Vice Chair Senate Wayne Tebb / Assoc. Dean, School of Business Terri Van Steinburg / President, KFA Monica Wyllie / BCGEU Chair Elizabeth Merritt / University Secretariat Sandi Klassen / University Secretary
Regrets	Bob Attfield / Vice Chair Tung Chan George Melville Rob Mumford	

Call to Order The Chair called the meeting to order at 6:03pm and welcomed the guests.

Approval of Agenda **Moved by Derek Robertson; seconded by Shane King:**
THAT the Board of Governors approves the agenda with the following amendments.
Add Item 9.(f), Board Retreat.
Move item 6. (a) (i) to 3.(c)

MOTION CARRIED

Assurance of Successful President Performance ***Policy 3.4, Financial Planning / Budgeting***
Moved by Sandra Hoffman ; seconded by Gord Schoberg:
THAT the President is in compliance with Policy 3.4, Financial Planning / Budgeting.

MOTION CARRIED

Audit Committee Recommendations

The Audit Committee made three recommendations:

1. Approval of revisions to Bylaw No. 4, *Fees*
2. Approval of the Board Budget 2009-2010
3. Approval of the University Budget 2009-2010

Bylaw No. 4, Fees

Moved by Shane King; seconded by Rebecca Darnell;

THAT the Board of Governors approves revisions to Bylaw No. 4, *Fees*.

MOTION CARRIED

Derek Robertson OPPOSED

Kim Richter OPPOSED

Discussion occurred regarding the necessity of increasing tuition fees.

President's Budget Remarks

David Atkinson spoke about the process used to inform and determine Kwantlen's 2009/10 budget. The process was changed dramatically this year to be transparent, including budget hearings with the Deans and information sessions with Kwantlen Student Association, Kwantlen Faculty Association, BCGEU and excluded employees. The budget was presented to the Senate Standing Committee on the University Budget, to Senate and to the Board. Mr. Atkinson congratulated Gordon Lee and Vivian Lee for their work on the budget.

Board Budget 2009-2010

Shane King, Chair of the Audit Committee, presented the Board's Budget for 2009-2010.

Moved by Gord Schoberg; seconded by Shane King:

THAT the Board of Governors approves the Board Budget 2009-2010.

Discussion followed about Board professional development.

Moved by Rebecca Darnell; seconded by Kim Richter:

THAT the Board Budget be amended to reflect an increase in Board Development to a total of \$100,000.

Moved by Gord Schoberg; seconded by Shane King:

THAT the Board of Governors amends the amendment to increase Board Development to a total of \$75,000.

Moved by Arvinder Bubber; seconded by David Atkinson:

THAT the Board of Governors refer the Board Budget to the Board Governance Committee to report back in two months with recommendations regarding Board Development for new and existing members;

AND

THAT the Board Budget be approved with an increase of \$6,000 for Board Development.

MOTION DEFEATED

Moved by Gord Schoberg; seconded by Shane King:

THAT the Board of Governors approve the amendment to the Board Budget by increasing Board Development to a total of \$75,000.

MOTION CARRIED

AMENDED MOTION:

THAT the Board of Governors approves the Board Budget 2009-2010 as amended to increase Board Development to a total of \$75,000.

MOTION CARRIED

Moved by Gord Schoberg; seconded by Shane King:

THAT the Board of Governors refer the Board Budget to the Board Governance Committee to report back in two months with budget recommendations regarding Board Development for new and existing members.

MOTION CARRIED

Consent Agenda

**Moved by Rebecca Darnell; seconded by David Atkinson:
THAT the Consent Agenda is approved as amended.**

Items approved under the Consent Agenda are:

- a. University Budget 2009-2010**
- b. Minutes of 21 January 2009**
- c. Minutes of 03 March 2009**

MOTION CARRIED

**Assurance of
Successful
President
Performance**

Receipt of Monitoring Reports

Policy 3.1, Treatment of Students & Customers

Moved by Rebecca Darnell; seconded by Amrik Virk:

THAT the President is in compliance with Policy 3.1, *Treatment of Students & Customers*.

MOTION CARRIED

Discussion followed about eliminating the word “customers” in the policy title and changing it to “Treatment of Students”. The Governance Committee will review Policy 3.1

Policy 3.5, *Financial Condition & Activities*

**Moved by Arvinder Bubber; seconded by Gord Schoberg:
THAT the President is in compliance with Policy 3.5, *Financial Condition & Activities*.**

The motion was tabled to the May 2009 meeting.

Upcoming Monitoring Reports

The President will monitor the following policy in April 2009:
Policy 3.2, *Treatment of Employees*

President's Report

David Atkinson mentioned highlights of his report.

Senate Report

David Atkinson reported the activities of Senate for January and February 2009.

Policy Development

April Workshop Agenda

The Board agreed that the workshops scheduled for April, June and October should be used for meetings of the Board Governance Committee, which is a committee of the whole.

Board Committee Membership Results

The Board approved the following motion electronically.

**Moved by Rebecca Darnell; seconded by Amrik Virk:
THAT the Board of Governors approves the following Board committee appointments:**

Audit Committee

Shane King / Chair
Bob Attfield
Sandra Hoffman
Rob Mumford
Kim Richter
David Atkinson

Compensation Committee

Rebecca Darnell / Chair
Bob Attfield
Shane King
George Melville
Amrik Virk

Advocacy Committee

Gord Schoberg / Chair
Kim Richter
David Atkinson
Arvinder Bubber
Scott Nicoll / ex-officio

Nominating Committee

Amrik Virk / Chair
Rebecca Darnell
Derek Robertson
Gord Schoberg
Newton Wainman

MOTION CARRIED

Notice of Revision to Bylaw No. 8, Amendment of Bylaws

The Board received notice of an amendment to Bylaw No. 8, as required in Bylaw No. 8, *Amendment of Bylaws*.

Board Endowment Update

Jeff Norris reported on the Board of Governors' Endowment Fund and encouraged Board Members to continue to contribute to it.

**Community /
Ownership Linkage**

Nominating Committee / No report.

Governance Committee

The Governance Committee gave notice of revisions to Bylaw No. 1, *University Board, Officers, Insurance and Indemnification*, Bylaw No. 3, *Meetings of the University Board of Governors*, Bylaw No. 5, *Board Conduct and Conflict of Interest*, and a new bylaw, Bylaw No. 9, *Insurance and Indemnification*.

Discussion of these bylaw revisions was tabled to May 2009 meeting.

**Board Self-
assessment**

The following policies were tabled to the May 2009 meeting:

- 1.0, *Global Governance Process*
- 2.3, *Delegation to the President*
- 2.4, *Monitoring President Performance*
- 1.1, *Core Values*
- 1.2, *Governing Style & Values*
- 1.3, *Board Job Products*

Next Meeting Agenda Contribution	Board Members will forward agenda items to the University Secretary.
For the Good of the Order	Kim Richter suggested having a consultant assist the Board with holding more effective meetings.
Evaluation of the Board as a Group	Derek Robertson evaluated the Board meeting and congratulated the members for their lively interest and debate as well as their respect for each others' opinions.
Adjournment	The meeting adjourned at 10:40 pm.

BOARD CHAIR

**VICE PRESIDENT, FINANCE &
ADMINISTRATION**