



Present	<p>Board Kathleen Casprowitz / Chair Rebecca Darnell / Vice Chair Rob Mumford George Melville Tung Chan Scott Nicoll Newton Wainman Arvinder Bubber Derek Robertson Bob Attfield Sandra Hoffman</p> <p><i>Ex-officio:</i> Takashi Sato / Chair, Education Council Skip Triplett / President</p>	<p>University College Vice Presidents David Ross / Administration & Student Services Gordon Lee / Strategic Services Judith McGillivray / Provost & Academic Deborah Harkin / Human Resource Services</p> <p>University College Community Members Roy Daykin / Associate Vice President, Finance Jody Gordon / Associate Vice President, Student Services & Registrar Audrey Wang / Manager, Communications Panteli Tritchew / Kwantlen Faculty Assn. Monica Wyllie / Chair, BCGEU Jim Murray / BCGEU Vivian Lee / Manager, Financial Reporting & Systems Angela Tao / Manager, Budgeting & Assurance Sandi Klassen / Executive Administrator</p>
Regrets	Ken Hahn	

Call to Order The Chair called the meeting to order at 6:01 pm. She welcomed the guests.

Approval of Agenda **Moved by Rebecca Darnell; seconded by Sandra Hoffman:**
THAT the agenda is approved.

MOTION CARRIED

President's Audit Remarks Skip Triplett reported that the audit was a clean audit and that there were no concerns.

Audit Committee Audit Recommendations George Melville noted that the Audit Committee of the Board met with the Auditors to review the Audited Financial and Enrolment Statements ending March 31, 2008.

David Ross and Roy Daykin provided an overview of the audited documents.

The Audit Committee is satisfied with the Audited Statements and recommends their approval.

President's Budget Remarks Skip Triplett noted that Kwantlen has not received its budget letter from the Ministry of Advanced Education yet. He reviewed the budget development process. The budget has a \$1.4 million challenge to be addressed over this year.

The Audit Committee discussed revenue sources and revenue generation, the planning process for the future of Kwantlen Polytechnic University and how programs and costs will have to be managed in the future.

The Audit Committee discussed the budget and recommends its approval to the Board of Governors.

**Assurance of
Successful
President
Performance**

Policy 3.2, Treatment of Employees

Moved by Bob Attfield; seconded by Sandra Hoffman:

THAT the President is in compliance with Policy 3.2, *Treatment of Employees*.

MOTION CARRIED

Policy 3.5, Financial Condition & Activities

Moved by George Melville; seconded by Rebecca Darnell:

THAT the President is in compliance with Policy 3.5, *Financial Condition & Activities*.

MOTION CARRIED

Policy 3.4, Financial Planning / Budgeting

Moved by George Melville; seconded by Rob Mumford:

THAT the President is in compliance with Policy 3.4, *Financial Planning / Budgeting*.

MOTION CARRIED

Upcoming Monitoring Reports

The President will monitor Policy 3.3, *Compensation and Benefits* and Policy 3.6, *Asset Protection* in June 2008.

New Operational Concerns / Nothing to report.

Consent Agenda

Moved by Rebecca Darnell; seconded by Arvinder Bubber:

THAT the Board of Governors approves the Consent Agenda.

MOTION CARRIED

Items approved under the Consent Agenda:

- 1. Operations Budget 2008/2009**
- 2. Furniture, Fixtures & Equipment Capital Budget 2008/2009**
- 3. Renovation & Facility Renewal Capital Budget 2008/2009**
- 4. Minutes of 19 March 2008**
- 5. Audited Enrolment Statement Year Ended 31 March 2008**
- 6. Audited Financial Statements Year Ended 31 March 2008**

Items Received for information under the Consent Agenda:

- 1. Budget Background Documents**
- 2. Supplemental Audit Information**
- 3. KSA Audited Financial Statements Year Ended 2007**

Education Council

Takashi Sato reported that the Education Council discussed the 2010 Olympics in conjunction with the Academic Schedule and is recommending a 10 day

break during the Olympics.

**Moved by Derek Robertson; seconded by Arvinder Bubber:
THAT the Board of Governors approves the Academic Schedule
2009/2010.**

MOTION CARRIED

Policy Development Transition Update

David Atkinson submitted a memo to the Board addressing the transition process.

Chancellor Nominating Committee

The Board thoroughly discussed Dr. Atkinson's recommendations for the composition of the committee. According to the *Universities Act*, the Chancellor is a member of both the Board and Senate.

The Board anticipates nominations for decision at its August 2008 Board meeting.

**Moved by Scott Nicoll; seconded by Derek Robertson:
THAT the Board of Governors appoints an adhoc committee of the Board
consisting of the Education Council Chair, a Board student
representative, a Board faculty representative, a Board staff
representative, the President and two to three external Board Members,
as well as an alumnus.**

**Amendment moved by Tung Chan; seconded by Derek Robertson:
THAT the reference to Board only be removed and remove the reference
to the Education Council representative, as well as the current faculty
member and replace them with two faculty members.**

**Further amendment moved by Rebecca Darnell; seconded by Scott Nicoll:
Instead of president, state "Acting President or Dr. David Atkinson".**

SECOND AMENDMENT CARRIED

**Vote on first amendment: FIRST AMENDMENT DEFEATED
Therefore the second amendment is defeated.**

**Amendment to the original motion made by Scott Nicoll; seconded by
Rebecca Darnell:**

Instead of president, state "Acting President or Dr. David Atkinson".

AMENDMENT CARRIED

Vote on original motion with amendment: MOTION DEFEATED

**Moved by Rebecca Darnell; seconded by Derek Robertson:
THAT the Chancellor's Nominating Committee be composed of five
people: 3 external Board Members
 Acting president or Dr. David Atkinson
 1 selected Board Member**

After discussion and a five-minute break the following amendment was made:

Amendment of motion made by Bob Attfield; seconded by George Melville:

That the Chancellor's Nominating Committee be composed of seven people:

**2 external Board Members
1 student Board Member or alumni
1 Board Staff Member
1 Board Faculty Member
1 Board Education Council Member
Acting President or Dr. David Atkinson**

AMENDMENT CARRIED

Vote on the original motion as amended:

**AMENDED MOTION
CARRIED**

The Chancellor's Nominating Committee members were appointed:

Rebecca Darnell / Chair

Bob Attfield

Takashi Sato

Shane King (alumnus) or either Rob Mumford or Derek Robertson

Newton Wainman

Sandra Hoffman

Judith McGillivray or Dr. David Atkinson

Kathleen Casprowitz / ex-officio

Senate Creation Committee

Dr. Atkinson suggested two Board Members be appointed to this committee to represent the Board's point of view.

Moved by Kathleen Casprowitz; seconded by Sandra Hoffman:

THAT the Board of Governors appoints Rebecca Darnell and Scott Nicoll to the Senate Creation Committee.

MOTION CARRIED

University Definition

Board members will direct their comments regarding the University definition contained in Dr. Atkinson's memo to Sandi Klassen to pass on to Dr. Atkinson.

Transition Announcement

Skip Triplett noted that he will post an email to the Kwantlen community stating that as of June 1, Provost and VP Academic, Judith McGillivray, will be Acting President, on David Atkinson's behalf, with Mr. Triplett providing advice. Mr. Triplett will also preside over end-of-academic-year ceremonies.

Board Self-Evaluation

As a result of discussions at the Board's April 23, 2008 Workshop, the following motion was made:

Moved by Rebecca Darnell; seconded by Sandra Hoffman:
THAT the Board of Governors conduct a Board Member Self-evaluation annually at the November Board Retreat.

MOTION CARRIED

Revision to Policy 3.5, *Financial Condition and Activities*

Moved by Arvinder Bubber; seconded by Bob Attfield:
THAT the Board of Governors approves the following revision to Policy 3.5, *Financial Condition and Activities*, by adding:

“Fail to provide the Board with an update on the status of available outside funds for the Canada Foundation for Innovation project.”

MOTION CARRIED

June Workshop Agenda

The Board agreed to change the June Workshop to a Regular Board Meeting.

Agenda items to date are:

Transition Update
Monitoring of the President
Accountability Framework

Community / Ownership Linkage

Nominating Committee / Nothing to report

Advocacy Committee / Nothing to report

Board Self- Assessment

Policy 1.3, *Board Job Products*

Moved by Tung Chan; seconded by Derek Robertson:
THAT the Board of Governors is in compliance with Policy 1.3, *Board Job Products*.

MOTION CARRIED

Policy 1.5, *Board Members' Code of Conduct*

Moved by Rebecca Darnell; seconded by Arvinder Bubber:
THAT the Board of Governors is in compliance with Policy 1.5, *Board Members' Code of Conduct*.

MOTION CARRIED

Policy 1.4, Agenda Planning & Board Meeting Conduct

The Board monitored Policy 1.4, *Agenda Planning & Board Meeting Conduct*, at the Board meeting.

**Next Meeting
Agenda**

One item for the agenda is the Chancellor's Nominating Committee Report.

Board Members will forward agenda items to the Executive Administrator.

**For the Good of the
Order**

There was lively dialogue.

Meeting Evaluation

Derek Robertson evaluated the Board as a Group, noting that he strongly agreed or agreed with all the criteria listed in Appendix G. He felt that the Board had a wealth of debate about the budget and the Chancellor's Nominating Committee.

Adjournment

The meeting adjourned at 8:37 pm.

BOARD CHAIR

PRESIDENT