



Present

Board

Kathleen Casprowitz / Chair
Rebecca Darnell / Vice Chair
Scott Nicoll
Bob Perkins
David Takahashi
Laurie Clancy
Ken Hahn
George Melville

Ex-officio:

Takashi Sato / Chair, Education
Council
Skip Triplett / President

University College Vice Presidents

David Ross / Administration & Student Services
Judith McGillivray / Provost & Vice President,
Academic
Deborah Harkin / Human Resource Services

University College Community Members

Roy Daykin / Associate Vice President, Finance
Rob Fleming / Associate Vice President, Academic
Maxine Mott / Dean, Community & Health Studies
Dana Goedbloed / Acting Dean, College of Trades
& Technology
Zena Mitchell / Manager, Marketing
Angela Tao / Manager, Budgeting & Assurance
Terri Van Steinberg / President, KFA
Arthur Fallick / Manager, Research Institute
Jody Gordon / Director, Enrolment Services &
Registrar
Peter Chevrier / Director, Marketing &
Communications
Arlene Whiffin / Manager, Communications
Vivian Lee / Manager, Financial Reporting &
Systems
Kathleen Bigsby / Director, Institutional Analysis &
Planning
Rob Mumford / Student Elect
Sandi Klassen / Executive Administrator

Regrets

Tung Chan
Mathew Huff
Arvinder Bubber
Mark Thomas

Call to Order

The Chair called the meeting to order at 6:02 pm and acknowledged the guests.

**Confirmation of
Agenda**

Moved by Ken Hahn; seconded by Rebecca Darnell:
THAT the agenda is approved.

MOTION CARRIED

**Assurance of
Successful
President
Performance**

Policy 3.2, *Treatment of Employees*

Moved by Laurie Clancy; seconded by David Takahashi:
THAT the President is in compliance with Policy 3.2, *Treatment of*
Employees.

MOTION CARRIED

Policy 3.5, *Financial Condition & Activities*

**Moved by George Melville; seconded by Rebecca Darnell:
THAT the President is in compliance with Policy 3.5, *Financial Condition & Activities*.**

MOTION CARRIED

Policy 3.9, *Programs and Services*

The Chair led the Board in a discussion of the monitoring report submitted by the President.

**Moved by Ken Hahn; seconded by George Melville:
THAT the President is in compliance with Policy 3.9, *Programs and Services*.**

MOTION CARRIED

Upcoming Monitoring Reports

The President will submit a monitoring report on the following policies in June 2007:

1. Policy 3.3, *Compensation and Benefits*
2. Policy 3.6, *Asset Protection*

New Operational Concerns

Skip Triplett reported that the City of Langley requested the use of some rooms on the Langley campus in the event of a flood that affects the community.

President's Audit Remarks

Skip Triplett noted that once again Kwantlen received a clean audit, due to the untiring efforts of Roy Daykin and his team. David Ross mentioned that the audit reflect a strong and stable year.

Audit Committee Recommendation

After reviewing the Audited Financial and Enrolment Statements for the year ended March 31, 2007, the Audit Committee made the following recommendation to the Board:

THAT the Board of Governors approves the Audited Enrolment Statement, Year ended March 31, 2007 and the Audited Financial Statements, Year ended March 31, 2007.

Consent Agenda

**Moved by Ken Hahn; seconded by Rebecca Darnell:
THAT the Consent Agenda is approved.**

MOTION CARRIED

Items approved under the Consent Agenda:

- a. **Regular Meeting Minutes dated 21 March 2007**
- b. **Audited Enrolment Statement Year Ended 31 March 2007**
- c. **Audited Financial Statements Year Ended 31 March 2007**

Education Council

Takashi Sato presented a report from Education Council, recommending that

the Board approve several proposals.

**Moved by Ken Hahn; seconded by Bob Perkins:
THAT the Board of Governors approves the Block Transfer Agreement
between the Justice Institute of British Columbia and Kwantlen
University College.**

MOTION CARRIED

**Moved by Bob Perkins; seconded by Scott Nicoll:
THAT the Board of Governors approves the program concept for a B.A.
History Major.**

MOTION CARRIED

Policy Development Creating Our Futures Update

Arthur Fallick, Manager of Research Institutes informed the Board of the process to date, assisted by the co-director of the project, Kathleen Bigsby, Director of Institutional Analysis and Planning. The goal is to present an Action Plan to the president in October 2007. The Action Plan will address several key operational issues related to pursuing the Board's vision.

Campus 2020 and AUCC Update

Skip Triplett gave the Board an update on the status of the Campus 2020 Report and our application to AUCC. The chair of the visiting committee has been appointed (Dr. Sheldon Levy, President of Ryerson University) with a visit expected in the fall.

IPGA Conference Attendees

Attending the International Policy Governance Association Conference June 21-23 are:

Kathleen Casprowitz, Scott Nicoll, Mark Thomas and Mathew Huff.

June Workshop Agenda

After discussion, the Board determined the following agenda for the June workshop:

1. IPGA Debrief
2. Monitoring Reports
3. Presidential Objectives / Their fit with Monitoring
4. Monitoring Teaching Excellence

Kwantlen Foundation Board Liaison Appointment

**Moved by Rebecca Darnell; seconded by David Takahashi:
THAT the Board of Governors appoints Ken Hahn to the Kwantlen
Foundation Board of Directors as Board liaison.**

MOTION CARRIED

Chile Trip Update

Skip Triplett gave the Board a synopsis of his trip to University Arturo Prat in Chile. The trip was very productive and an MOU was signed.

Board Self- assessment

Policy 1.2, *Board Job Description*

**Moved by Bob Perkins; seconded by Laurie Clancy:
THAT the Board of Governors is in compliance with Policy 1.2, *Board Job
Description*.**

MOTION CARRIED

The Board monitored the following policies at the meeting:

Policy 1.3, *Board Members' Code of Conduct*

Policy 1.4, *Agenda Planning*

Next Meeting Agenda Contribution

The Board will forward agenda items to either Kathleen Casprowitz or Sandi Klassen prior to the next meeting.

For the Good of the Order

The Chair congratulated Ken Hahn on receiving the BC Human Resource Management 2007 Award of Excellence for organizations with more than 200 employees.

The Chair congratulated Takashi Sato on his re-election as Education Council Chair.

The Chair welcomed Rob Mumford, student elect, to the meeting.

The Chair thanked Board Members who have already contributed to the Board Endowment Fund.

Meeting Evaluation

Evaluation of the Board as a Group was not re-assigned for the meeting.

Adjournment

The meeting adjourned at 8:06 pm.

BOARD CHAIR

**VICE PRESIDENT *Administration &
Student Services***

Board Regular Meeting

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31 May 2007

Board Vision

To be Canada's number one teaching-led university.