

Bylaw History
Bylaw No. 4
Approving Jurisdiction: Board of Governors
Original Effective Date: November 16, 1982
Revised Date: June 9, 2021

Bylaw No. 4

Fees

1. Pursuant to the *University Act*, program or course fees and charges to be paid to the University by students shall be determined and/or revised by the Board of Governors.
2. The tuition fee structure for domestic students includes base tuition (Category 1) as well as differential tuition (Categories 2-9). Rates effective September 1, 2021 shall be:
 - a. Credit Based Programs:

Category	\$ / credit	
1	\$150.45	<ul style="list-style-type: none"> ▪ Existing courses¹ as at September 1, 2011 will remain in Category 1.
2	\$181.79	<ul style="list-style-type: none"> ▪ Courses in the Education Assistant Program. ▪ New courses developed for degrees/programs in Faculties such as Business and Arts.
3	\$203.06	<ul style="list-style-type: none"> ▪ Courses in Bachelor of Design, Product Design. ▪ New courses developed for degrees/programs that incorporate smaller classes, labs, and/or studios, e.g. Design, Science, Horticulture and Health.
4	\$232.39	<ul style="list-style-type: none"> ▪ Courses in the Health Unit Coordinator program. ▪ New online courses developed for degrees/programs and other specialized programs.
5	\$287.17	<ul style="list-style-type: none"> ▪ Courses in Brewing and Brewery Operations and Health. ▪ Courses in Mechatronics and Advanced Manufacturing Technology Diploma.

¹ With the exception of the Health Unit Coordinator and Education Assistant Programs.

6	\$602.48	<ul style="list-style-type: none"> ▪ Post-Baccalaureate in Technical Apparel Design. ▪ Graduate Certificate in Sustainable Food Systems and Security.
7	\$243.55	<ul style="list-style-type: none"> ▪ Post-Baccalaureate Diploma in Accounting.
8	\$331.21	<ul style="list-style-type: none"> ▪ Diploma in Traditional Chinese Medicine – Acupuncture. ▪ Certificate in Farrier Science.
9	\$378.85	<ul style="list-style-type: none"> ▪ Post-Baccalaureate Diploma in Operations and Supply Chain Management. ▪ Post-Baccalaureate Diploma in Technical Management and Services. ▪ Post-Baccalaureate Diploma in Human Resource Management ▪ Graduate Diploma in Business Administration-Green Business. ▪ Graduate Diploma in Business Administration-Global Business.

b. Fixed Term Programs*:

<u>Category</u>	<u>\$ / week</u>	
1	\$131.07	<ul style="list-style-type: none"> ▪ Existing courses as at September 1, 2011.
2	\$268.81	<ul style="list-style-type: none"> ▪ New courses developed for degrees/programs in Trades and Technology field of study, e.g. Arborist program.

**Fees for part-time are pro-rated.*

Courses eligible as “new” for the purposes of differential fee assessment under this Bylaw (including courses designated as online) are courses assigned newly designated subject codes accompanying Ministry-approved programs not previously offered by KPU. New courses approved by Senate that bear a pre-existing subject code are not considered “new” for the purposes of differential fee assessment (unless they are being newly classified at a different academic level).

- c. Adult Upgrading No charge/credit
- d. English Language Studies No charge/credit
- e. Adult Special Education \$32.76/week program fee

3. Other fees and charges for domestic students effective September 1, 2021 are as follows:

a. Student fees for libraries, technologies and student life.	7% of tuition
b. Application fee	\$40.00
c. Transcript fee	\$10.00 per transcript
d. Appeals	\$15.00
e. Confirmation deposit	Domestic applicants are required to remit a non-refundable \$250.00 confirmation deposit to signify acceptance of an offer of admission to open intakes and a \$500.00 confirmation deposit to signify acceptance of an offer of admission to a limited intake program. If the student registers this fee will be applied towards the full tuition fees assessment. Students registered in a tuition free course do not pay the confirmation deposit, but will be assessed other fees and charges listed above.
f. Graduation fee	No charge

4. Prior Learning Assessment and Recognition (PLAR):

- a. Students receiving PLAR credit awarded for individual course(s) will be charged the domestic rate of tuition based on the fee category for the assigned course.
- b. Students receiving PLAR credit(s) as a result of a competency-based assessment will be charged an assessment fee of \$750 or the cost associated with the resulting credit at the domestic rate of tuition based on the fee category for the assigned course(s), or whichever is the lesser of the two.
- c. Students receiving PLAR credit for coursework previously completed at KPU in a different academic level may be exempt from PLAR fees, with approval of a PLAR advisor/assessor and the relevant Dean. Where a previous assessment is on file as precedent, a flat fee of up to \$750 may be assessed at the discretion of the Dean with approval of the Vice President, Finance and Administration.

5. Continuing and Professional Studies:

Fees and charges will be assessed by the appropriate Vice President.

6. Service charges:

All discretionary fees will be determined by the appropriate Vice President (e.g. duplicate tuition receipt charge, NSF cheque/stop payment charge, calendar charge, rush documents, graduation late fee, document evaluation fee, external invigilation charge, supplementation exam fee, library card replacement fee, cheque replacement fee, etc.).

7. Co-operative Education Work Term:

<u>Canadian Citizens or Permanent Residents</u>	<u>Tuition</u>	<u>Student Fees (LTSD)</u>
Full-time work terms	\$677.02 per work term	7% of tuition

<u>International</u>	<u>Tuition</u>	<u>Student Fees (LTSD)</u>
Full-time work terms	\$748.37 per work term	7% of tuition

8. For Information Only

International student tuition fees are as follows effective September 1, 2021:

a. International student tuition fees	\$684.61 / credit
b. International student tuition ENGQ and ELST	\$378.85 / credit

Other fees and charges for International students are as follows:

b. Student fees for libraries, technologies and student life	7% of tuition
c. Application fee	\$120.00
d. Transcript fee	\$10.00 per transcript
e. Appeals	\$15.00
f. Confirmation deposit	International applicants are required to remit a non-refundable \$2,200* confirmation deposit to signify acceptance of an offer of admission. If the student registers, this fee will be applied towards the full tuition fees assessment.

**The common confirmation deposit for international students will take effect Summer 2022 as admission offers for Fall 2021 and Spring 2021 are currently in progress.*

<p>g. International tuition deposit</p>	<p>Continuing international students are required to remit a non-refundable \$2,200 international tuition deposit to signify their intent to register in classes for the upcoming term.</p> <p>Once an international student registers for courses, the international tuition deposit is applied toward the account balance, thereby reducing the total fees owing for the term.</p>
<p>e. Graduation fee</p>	<p>No charge</p>