

Policy History
Policy No. GV9
Approving Jurisdiction: Board of Governors, with Senate advice
Administrative Responsibility: Provost and Vice President Academic
Effective Date: January 27, 2016

Establishment and/or Discontinuance of Faculties and Departments Policy

A. CONTEXT AND PURPOSE

KPU’s interpretation of the relevant sections of the University Act is that Senate must first consider proposals for the establishment or discontinuance of Faculties and departments, and if the proposal has merit, to recommend such a proposal to the Board for approval. Further, the Board may initiate a discussion with Senate about the establishment or discontinuance of a Faculty or Department the Board considers necessary.

B. SCOPE AND LIMITS

1. This policy outlines the principles and procedures governing the establishment and/or discontinuance of Faculties and Departments. This policy applies to Faculties and Departments that are referenced in the *University Act*, and does not apply to service departments at KPU.
2. Proposals for the moving of a Department from one Faculty to another will not be considered as the establishment of a new Department.

C. STATEMENT OF POLICY PRINCIPLES

1. The university has a strategic plan and an academic plan against which the establishment and/or discontinuance of Faculties and Departments will be evaluated.
2. Proposals for the establishment and/or discontinuance of Faculties and Departments must be developed through a transparent consultation process.
3. Proposals for the establishment and/or discontinuance of Faculties and Departments must be comprehensively documented in order to ensure that all consequences, including impact to students, have been investigated to a reasonable extent.
4. Proposals for the establishment and/or discontinuance of Faculties and Departments may be initiated by a Dean, Director, the Provost and Vice President Academic, the Board of Governors, or by a Department, School, or Faculty (or a committee of one of these bodies), and will be submitted for consideration to the governing bodies as outlined in the procedures.
5. Proposals for the amalgamation of two or more Faculties, or the division of an existing Faculty into two or more Faculties, will be considered as the establishment of a new Faculty.

6. Proposals for the amalgamation of two or more Departments, or the division of an existing Department into two or more Departments, will be considered as the establishment of a new Department(s).
7. Proposals for the discontinuance of a sole remaining Department in a Faculty will also be considered as the discontinuance of the Faculty altogether.
8. The establishment and/or discontinuance of Faculties and Departments will be communicated to all stakeholders, including government as appropriate.

D. DEFINITIONS

Refer to Section A of *GV9 Establishment and/or Discontinuance of Faculties and Departments Procedure* for a list of definitions in support of this Policy.

E. RELATED POLICIES & LEGISLATION

University Act [RSBC 1996] Chapter 468; Sections 27 (2) (i) and (j) and Section 35.2 (6) (e)
AC10 Establishment, Revision, Suspension and/or Discontinuance of Programs Policy.

F. RELATED PROCEDURES

Refer to *GV9 Establishment and/or Discontinuance of Faculties and Departments Procedure.*