

Policy History
<b>Policy No.</b> SR6
<b>Approving Jurisdiction:</b> President
<b>Administrative Responsibility:</b> Vice President Human Resources
<b>Effective Date:</b> March 15, 2023

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## Insurance - Employees Procedure

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### PROCEDURES

Contact the Director, Risk and Security to report an incident that potentially involves a claim against the insurance coverage.

### RELATED POLICY

Refer to *SR6 Insurance – Employees Policy*