



MAILING ADDRESS
12666-72 Ave
Surrey, BC, Canada V3W 2M8

OFFICE OF THE PRESIDENT

Disclosure of Expenses

Jon Harding, Vice President, Finance and Administration

Overview of expenses incurred for the billing period:

March 1 – March 31, 2019

Miscellaneous Expenses			
Item #	Date	Description	Amount
1.	March 17, 2019	Cell phone reimbursement	\$61.60
2.	March 26, 2019	Annual Chartered Professional Accountant Canada (CPA) Dues	\$997.50

** Mileage reporting is by month, whereas all other expenses are reported based on Purchase Card dates*

Detail for Miscellaneous Expenses

Miscellaneous Expenses – Item 1 Detail						
For	Jon Harding, Vice President, Finance and Administration					
Description/Purpose	Reimbursement for costs while using personal cell phone for KPU business					
Date	March 17, 2019					
Destination	N/A					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount					\$ 61.60	\$ 61.60
	<ul style="list-style-type: none"> Regular monthly claim: \$61.60 					

Miscellaneous Expenses – Item 2 Detail						
For	Jon Harding, Vice President, Finance and Administration					
Description/Purpose	Chartered Professional Accountants Canada Annual Dues					
Date	March 26 2019					
Destination	N/A					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount					\$ 997.50	\$ 997.50
	<ul style="list-style-type: none"> CPA Annual Dues : \$997.50 					