



MAILING ADDRESS
12666–72 Ave
Surrey, BC, Canada V3W 2M8

OFFICE OF THE PRESIDENT

Disclosure of Expenses

Jon Harding, Vice President, Finance and Administration

Overview of expenses incurred for the billing period:

July 1, 2019 to August 30, 2019

Travel Expenses			
Item #	Date	Description	Amount
1.	July 1– August 30, 2019	Mileage	\$204.23
2.	July 1– August 30, 2019	Parking	\$14.31

Miscellaneous Expenses			
Item #	Date	Description	Amount
1.	July 1 – August 30, 2019	Cell phone reimbursement	\$123.20

** Mileage reporting is by month, whereas all other expenses are reported based on Purchase Card dates*

Detail for Travel Expenses

Travel Expenses – Item 1 Detail						
For	Jon Harding, Vice President, Finance and Administration					
Description/Purpose	Reimbursement for mileage costs while using personal vehicle for KPU business					
Date	July 1 2019 – August 30 2019					
Destination	Travel within lower mainland					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount		\$204.23				\$204.23

Travel Expenses – Item 2 Detail						
For	Jon Harding, Vice President, Finance and Administration					
Description/Purpose	Reimbursement for parking costs while using personal vehicle for KPU business					
Date	July 26, 2019					
Destination	Omicron Office					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount		\$14.31				\$14.31

Miscellaneous Expenses – Item 1 Detail						
For	Jon Harding, Vice President, Finance and Administration					
Description/Purpose	Reimbursement for costs while using personal cell phone for KPU business					
Date	July 1 – August 30 2019					
Destination	N/A					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount					\$123.20	\$123.20