



**MAILING ADDRESS**  
12666-72 Ave  
Surrey, BC, Canada V3W 2M8

**OFFICE OF THE PRESIDENT**

**Disclosure of Expenses**

Jon Harding, Vice President, Finance and Administration

**Overview of expenses incurred for the billing period:**

**August 1, 2018 to August 31, 2018**

Travel Expenses			
Item #	Date	Description	Amount
1.	August 1- 31, 2018	Mileage	\$31.35

Miscellaneous Expenses			
Item #	Date	Description	Amount
1.	August 17, 2018	Cell phone reimbursement	\$61.60

*\* Mileage reporting is by month, whereas all other expenses are reported based on Purchase Card dates*

## Detail for Travel Expenses

Travel Expenses – Item 1 Detail						
For	Jon Harding, Vice President, Finance and Administration					
Description/Purpose	Reimbursement for mileage costs while using personal vehicle for KPU business					
Date	August 1- 31, 2018					
Destination	Travel to Surrey City Hall and downtown Vancouver					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount		\$31.35				\$31.35

Miscellaneous Expenses – Item 1 Detail						
For	Jon Harding, Vice President, Finance and Administration					
Description/Purpose	Reimbursement for costs while using personal cell phone for KPU business					
Date	August 17, 2018					
Destination	N/A					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount					\$61.60	\$61.60