



MAILING ADDRESS
12666-72 Ave
Surrey, BC, Canada V3W 2M8

OFFICE OF THE PRESIDENT

Disclosure of Expenses

Joe Sass, Executive Director, Financial Services

For the period July 1, 2019 to July 31, 2019

**Overview of expenses incurred for the billing period:
July 1, 2019 to July 31, 2019**

Travel Expenses			
Item #	Date	Description	Amount
1.	July 1, 2019 to July 31, 2019	Mileage *	\$69.96

** Mileage reporting is by month, whereas all other expenses are reported based on Purchase Card dates*

Detail for Travel Expenses

Travel Expenses – Item 1 Detail						
For	Joe Sass, Executive Director, Financial Services					
Description/Purpose	Reimbursement for mileage costs while using personal vehicle for KPU business					
Date	July 1, 2019 to July 31, 2019					
Destination	KPU Surrey Campus, Sutton Place Hotel - Vancouver					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount		\$69.96				\$69.96