



MAILING ADDRESS
12666-72 Ave
Surrey, BC, Canada V3W 2M8

OFFICE OF THE PRESIDENT

Disclosure of Expenses

Joe Sass, Executive Director, Financial Services

For the period May 1, 2018 to May 31, 2018

Overview of expenses incurred for the billing period:

May 1, 2018 to May 31, 2018

Travel Expenses			
Item #	Date	Description	Amount
1.	May 1, 2018 to May 31, 2018	Mileage *	\$207.90

** Mileage reporting is by month, whereas all other expenses are reported based on Purchase Card dates*

Detail for Travel Expenses

Travel Expenses – Item 1 Detail						
For	Joe Sass, Executive Director, Financial Services					
Description/Purpose	Reimbursement for mileage costs while using personal vehicle for KPU business					
Date	May 1, 2018 to May 31 2018					
Destination	KPU Surrey Campus					
Type of Expense	Airfare	Other Transport	Hotel	Meals	Other	Total
Amount		\$207.90				\$207.90