

# Procurement Sustainability Awareness Report

By KPU Procurement Services



Where thought meets action

# Presentation Overview

- Strategic Objectives
- Methodology
- Findings & Recommendations
- Next steps – Actions Identified
- Open Forum Q&A Period



# Strategic Objectives

**Sustainability is 1 of the 4 key pillars in KPU's Vision 2023.** We recognize that sustainable procurement forms only a component thereof.

The report forms part of KPU Procurement Services' **Three Year Strategy to integrate sustainability** into the university's **procurement practices**.

## Primary objectives

- Examine the extent to which KPU's procurement decisions impact sustainable outcomes in procurement
- Disseminate and highlight current actions that yield positive outcomes with regards to sustainable procurement practices
- Summarize existing best practices and also focus on developing a strategy to partner with user departments to work collaboratively on this initiative.



# Methodology

- **Stage 1 – Primary Data Gathering**
  - Distribute University-wide 1st Survey
  - Analyze current awareness levels, initiatives and practices related to sustainable procurement
  - Research Best Practices and Initiatives from other educational institutions
- **Stage 2 – Focus Group Sessions**
  - Identify top 3 user-departments for further consultation
  - Run workshops with selected user-departments and discuss their challenges, current initiatives and opportunities that can be leveraged to incorporate sustainable procurement
  - Distribute 2nd Survey



# Findings & Recommendations

## Existing University-wide Sustainability Initiatives

- ***In Our Academic Offerings:***
  - 6 Certificates/Diploma Programs with sustainability as a core learning component
  - 2 Research Clusters - The Institute for Sustainable Horticulture (ISH) & Institute for Sustainable Food Systems (ISFS)
- ***In Our Operations:***
  - Facilities – LEED Certifications, Occupancy sensors, water conservation, waste recycling
  - Ancillaries – Electric vehicle charging stations, Intercampus shuttle in collaboration with KSA
  - IT – Teleconferencing, Energy-Star equipment, nightly remote auto-shutdown of computers
- ***In Our Community:***
  - Tsawwassen Farm School - collaboration between the Tsawwassen First Nation & Institute for Sustainable Food Systems (ISFS). To help create dialogue and land stewardship, the program brings the sustainable agriculture and traditional indigenous food systems together as a learning place.
  - Langley Farmers Market, Science & Horticulture Veggie Market
- ***Kwantlen Student Association (KSA):***
  - U-Pass, water stations, Intercampus shuttle in collaboration with KPU



# Findings & Recommendations

## Procurement

- Address the **Procurement Sustainability knowledge gap** that exists through **dedicated training efforts** to the Procurement team and various User departments
- Currently, limited use of **Total Cost of Ownership (TCO)** is applied. TCO-based decision making will help KPU to manage its budget commitments more effectively.
- To maintain and encourage **energy efficient product purchases**, KPU is encouraged to become an **Energy Star Participant**. This is a free **prestigious program** managed by the Government of Canada's Natural Resources Department which provides special incentives and rebates to participating members.
- Limited inclusion of **sustainability requirements** during the **tender drafting and evaluation** processes. Opportunity to leverage this in the future and also include sustainability **terms and conditions** into drafting **of contracts**.

*All of these recommendations are closely aligned with strategic initiatives already put in place in Procurement Services' **Three Year Strategy to integrate sustainability** into the university's **procurement practices**.*



# Next steps – Actions Identified



Increase Procurement Sustainability Awareness through

- **Training to our Procurement Officers** so that they can effectively collaborate with their user-departments to enhance sustainable procurement initiatives – **Completed**
- Incorporating a **sustainability module** in our **ongoing training to user departments** – **Completed**



Develop Procurement tool, checklists & reporting

- **Sustainability checklist** to be administered during procurement needs assessment – **Training Completed**
- **TCO guideline** for procurement costing – **Training Completed**
- **Supplier sustainability questionnaire** for open competitions - **Complete by Q3 F20**
- **Sustainability reporting framework** and monitor progress on a quarterly basis – **Start Q3 F20**



- Periodically identify strategic **procurement competitions** where sustainability can be introduced as a qualifying **evaluation criteria** - **Ongoing**
- **Join KPU Sustainability** Committee to help identify new competitions and further support this initiative – **Completed**



Become an Energy Star Participant to support energy efficiency operations

- Collaborate with key stakeholders to complete an **audit of existing products** and their Energy Star rating and switch out non-Energy Star products - **Complete by Q4 F20**
- **Strategically procure** Energy Star products in future to increase energy efficiency - **Start Q1 F21**



# Open Forum Q&A Period

