

## Chancellor's Chair Terms

(Updated Oct 31, 2023)

Kwantlen Polytechnic University's Chancellor's Chair awards provide multi-year support to faculty who are active scholars, have demonstrated excellence in their scholarly field, and will continue to contribute significantly to the advancement of their field of scholarship and/or creative activity and which contribute to the university's research profile and reputation.

### Eligibility:

- KPU post-probationary regular faculty members during their tenure as KPU employees are eligible.
- KPU faculty who have a record of achievement in their field of scholarship and/or who demonstrate exceptional promise of outstanding contributions to scholarship are eligible. All forms of scholarship, creativity and research will be considered.
- Existing research chair-holders or faculty on non-paid leave are ineligible to hold this award.
- The award may be held in conjunction with other external grants provided that these sources are not applied to the activities funded through the Chancellor's Chair.
- If funding received through internal or external sources is applied to the activities funded through the Chancellor's Chair, the Chancellor's Chair award shall be reduced by a corresponding amount.
- If an educational leave coincides with the term of the Chancellor's Chair, the Inter-Disciplinary Adjudication Committee shall be satisfied if funds from the Chancellor's Chair will significantly increase the scholarly output associated with this leave, or may reduce the award accordingly.
- Recipients will be eligible for nomination for a subsequent Chancellor's Chair ten years following the date of their award, contingent on the recommendation of the Inter-Disciplinary Adjudication Committee as described below.

### Award Period:

- Three years, non-renewable, non-portable.
- The funds will be allowed to carry over from one fiscal year to another.

### Award Level:

- \$20,000 per year for each of three years.
- Awardee will also receive a one section time/teaching release per teaching term.

### Award Objectives:

- The primary objective of the award is to address expenses associated with a research or scholarly agenda. A preliminary budget proposal is required as a component of the application, and subsequent detailed budget proposals will be required annually. Receipts against these approved expenses will be refunded by the award. Advances will be approved according to existing university policies, and at the discretion of the Associate Vice President, Research and Innovation

(AVPRI) or delegate.

- The award will not fund any additional time release, although recipients are free to apply to other eligible internal and external sources to support time release.

#### **Adjudication:**

- Nominations are reviewed by an Inter-Disciplinary Adjudication Committee constituted by the AVPRI.
- The committee may recommend three or more nominees to the Vice-President Academic, who may appoint up to three of the recommended nominees.

#### **Adjudication Criteria:**

- Recipients shall be currently engaged in activities involving scholarship, creativity and research.
- Recentness and quality of output (considering the nature of the applicant's career pattern and previous non-research responsibilities) will be considered.
- The recipient will have demonstrated excellence in their scholarly contributions to their discipline(s), as assessed by factors including:
  - the quality and significance of previously disseminated work; and
  - the demonstrated importance of other scholarly activities and contributions, including the importance and relevance of dissemination of research results directed to non-academic audiences.
- The recipient will have demonstrated potential to contribute significantly to the advancement of their field of scholarship, as evidenced by the appropriate quality/quantity of scholarly activity relative to the stage of the applicant's career and discipline.
  - the degree of originality of previous scholarly activity.
  - the significance of any previous research supported by the university or any other agency.
  - the significance and impact of the proposed scholarly activity.
  - the appropriateness of the framework, perspective, or theoretical approach, and the strategies or methodologies for the proposed scholarly activity.
  - the feasibility of successfully completing the program of scholarly activity, and the appropriateness of the schedule of research.
- The recipient will have demonstrated potential to contribute significantly to the university's profile and reputation, as indicated by:
  - the suitability and expected effectiveness of plans to communicate research results both within, and as appropriate beyond, the academic community.
  - efforts made, where appropriate, to develop research partnerships with organizations in the community.
  - the anticipated contribution to the training of future researchers or practitioners, especially KPU students.

#### **Award and Lecture**

- The President or the Provost and Vice-President Academic will publicly announce the recipient.

- Each recipient will receive a framed certificate recognizing their award.
- Recipients are required to perform limited institutional service associated with their Chair. This may include introducing a new Chancellor at their installation ceremony.
- Recipients are expected to present presentations or lectures both at KPU and at national or international conferences. At least one presentation will be offered annually to the KPU community.
- Each year, recipients will be required to submit a review of their activities and related expenses against their proposal by a designated date prior to the continuation of the subsequent year of funding being released. The report will include a detailed budget proposal for the upcoming year. This report should include a full list of all publications, presentations, compositions, installations, or other scholarly products produced over the year. The Inter-Disciplinary Adjudication Committee will review these reports and recommend to the Vice-President Academic whether the award should be continued into the subsequent year or, in the third year, whether the recipient should be qualified to be nominated for a subsequent Chancellor's Chair within the eligibility limits described above.
- Award recipients are expected to return to service at the University for a minimum of two years following the term of their award. Should they fail to return, or should they return to service for a period less than two years following the termination of their award, they shall refund the award to the University as follows:
  - 0 - 6 months of service following termination of award – refund 100% of expenses covered during the term of the award.
  - 7 – 12 months of service following termination of award – refund 75% of expenses covered during the term of the award.
  - 13 – 18 months of service following termination of award – refund 50% of expenses covered during the term of the award.
  - 19 – 23 months of service following termination of award – refund 25% of expenses covered during the term of the award.

#### **Application Process and Timelines:**

1. All applicants to submit a simple expression of interest via email to Office of Research Services ([ors@kpu.ca](mailto:ors@kpu.ca)) by 4 pm PST, November 10, 2023. This expression of interest must have the applicant's name, department, KPU email, phone number, and proposed project title. This expression of interest is not used for adjudication, but is retained by ORS to identify potential reviewers, verify eligibility, and address any conflicts of interest.
2. Nominee and nominator submissions are due by 4 pm PST, December 18, 2023 via the online research platform ROME0 managed by ORS.
3. Inter-disciplinary Adjudication Committee to meet virtually in January, 2024 to discuss applications, and make recommendations through the AVPRI.
4. The President or Provost to announce the successful Chancellor's Chair in February, 2024.
5. The three-year term for the Chancellor's Chair begins on April 1, 2024.