

BUSINESS FACULTY COUNCIL

Draft Minutes of Regular Meeting

Monday, December 16, 2024

1:00 p.m. – 3:00 p.m.

In-person, KPU Surrey CEDAR 2110

Voting Members on Committee: 18

Quorum: 10

Voting Members:

Ashman, Melissa	Kietaibl, Anton	Tuncbilek, Nukhet
Braaksma, Anita	Kleis, Landon (Chair)	Wanniarachchi, Kavinda
Charlton, Peter	Kwan, Benjamin (Vice Chair)	Wong, Richard
Howes, Stephanie (Dean)	Morkunas, Vida	
Immell, Tara	Shokoohian, Hamideh	

Members present: 13 Simple Majority: 7

Non-Voting:

Gilbert, Lori-Ann	MacNeil, Joanne	Pearce, Suzanne
Henwood, Nadia	Nambudiri, Abhilash	Somji, Alia
Herrmann, Shari Ann	MacNeil, Joanne	Valle Anaya, Tiffany
Jain, Riya	Paschen, Ulrich	Wong, Kamson

Regrets:

Al Modares, Alex	Celinski, Hannah	Jarvis, Jeremy
Benevides, Judy	Crothers, Simon	Rai, Raveena
Bowles, Tracey	Formisano, Colleen	Ramnarine, Sasha

Guests:

Anderson, Darren	Husain, Salma	Niosi, Andrea
Chan, Josephine	Kaur, Harsimran	
Ford, Mike	Khoshaian, Azadeh	

Office Support:

Kaur, Smriti

1. The Chair called the meeting to order at 1:00 p.m.

2. Approval of Agenda

Stephanie Howes moved the agenda be confirmed as circulated.

The motion carried.

3. Approval of Minutes, November 25, 2024

Benjamin Kwan moved the minutes be accepted as circulated.

The motion carried.

4. New Business

4.1. [Master of OSCM Program](#) (Mike Ford/Darren Anderson/Josephine Chan)

Stephanie Howes moved that Faculty Council approve the Master of OSCM program, as presented and detailed in CIM Programs.

The motion carried.

4.2. [ENTR 3800 - Social Entrepreneurship](#) (Andrea Niosi)

Benjamin Kwan moved that Faculty Council approve the Course Outline for ENTR 3800 - Social Entrepreneurship, as presented and detailed in CIM Courses.

The motion carried.

4.3. Motion Regarding AC16 Policy (Melissa Ashman)

Hamideh Shokoohian moved that the Faculty Council of the Melville School of Business calls on KPU Administration and the KPU Policy developer/proponent to immediately withdraw the proposed Policy AC16 Academic Title Awards on the basis that the Policy affects the working conditions of KFA faculty members and that it is properly the subject of bargaining.

Discussion ensued. It was decided to revise the motion and revisit it in the January Faculty Council meeting.

Benjamin Kwan moved to postpone the motion until the January Faculty Council meeting.

The motion carried.

5. Faculty Committee Reports

5.1. Curriculum Committee (Ulrich Paschen)

- The substantial portion of the December meeting's agenda was the approval of the Master of OSCM program.
- Ulrich is working with the different Melville departments and going through the list of courses which were flagged for discontinuation in the September meeting's agenda.

5.2. Nominating Committee (Richard Wong)

No report.

5.3. SCEQ (Azadeh Khoshaie)

- Three members from Faculty Council have joined SCEQ: Hamideh Shokoohian as the ECON representative, Nukhet Tuncbilek as the CSIT representative and Kavinda Wanniarachchi as the Faculty Council representative.
- SCEQ now has members from all the departments as well as a student representative.
- The data dashboard will be launched soon.

6. Senator's Report (Hannah Celinski/ Judy Benevides)

No faculty senator was present.

No report.

7. Chair's Report (Landon Kleis)

- The policy developer for the AR7 (Graduation with Distinction) policy amendment, Krista Gerlich-Fitzgerald, is ready for consultation. The consultation will be scheduled for the January Faculty Council meeting.
- The Chair prompted the Faculty Council members to think about how they can as the Faculty Council representatives make sure that they are communicating well to their respective departments.

8. Dean's Report (Stephanie Howes)

- Low international student enrolment will impact the job of faculty, staff and admins. There is not enough salary budget. Layoff notices will be issued in March with a 5-month mitigation period. Efforts are made to retain people. The other business school Deans across Canada are experiencing a similar decline in enrolments.
- The low enrolment is hitting Melville School of Business the hardest first. Melville is forced to shrink to 2015 student size within months. As a result, Melville's revenue will shrink. KPU will also shrink but the impact will be delayed.
- Targeted retirement incentives will be offered to the employees in the hardest hit programs.
- 25 sections of alternate work assignments were issued for Spring 2025 to make sure everyone is work-loaded. This will be done again in Summer 2025.
- For Spring 2025 enrolment, week by week updates are received. More will be known by the stable enrolment date in January.
- Summer 2025 intake is cancelled for Post Baccalaureate diplomas in Human Resources, Accounting and Technical Management and Services, and Fall 2025 intake is cancelled for Graduate Business diploma in Green Business Management and Global Business Management.
- The Dean's office is working hard on partnerships with some private institutions which cannot grant degrees to bring in more students. The Dean's office is also working with the Future Students' office on new programs to attract and recruit more domestic students.
- The Dean is looking forward to Melville's new branding, which will be rolled out soon.
- The Dean invited questions from the Council, and asked the members to reach out to her if needed.

9. Adjournment

The meeting was adjourned at 3:05 p.m.