BUSINESS FACULTY COUNCIL

Draft Minutes of Regular Meeting
Friday, February 21st, 2025
1:00 p.m. – 3:00 p.m.
MS Teams Online

Voting Members on Committee: 18 **Quorum: 10**

Voting Members:		
Ashman, Melissa	Harrison, Heather (Dean)	Morkunas, Vida
Braaksma, Anita	Jarvis, Jeremy	Ramnarine, Sasha
Charlton, Peter	Kietaibl, Anton	Shokoohian, Hamideh
Crothers, Simon	Kleis, Landon (Chair)	Immell, Tara
Formisano, Colleen	Kwan, Benjamin (Vice Chair)	Wong, Richard
Khoshaien, Azadeh		Wanniarachchi, Kavinda
		Members present: 17 Simple Majority: 9
Non-Voting:		
Somji, Alia	Herrmann, Shari Ann	Paschen, Ulrich
Bowles, Tracey	Jain, Riya	Pearce, Suzanne
Celinski, Hannah	Gilbert, Lori-Ann	
Henwood, Nadia	Nambudiri, Abhilash	
Regrets:		
Tuncbilek, Nukhet		
Guests:		
Burke, Phaedra	Warren, Valerie	
Rozell, Allyson	Page, Christina	
Office Support:		
Jain, Riya		

1. **The Chair called the meeting to order at 1:02 p.m.**
2. **Approval of Agenda**

   It was requested that item 8, the Dean's Report, be given before item 4, New Business, and that item 4.1 be moved to the end of New Business.

   Simon Crothers moved the agenda be confirmed as amended.

   The motion carried.

3. **Approval of Minutes, January 20th, 2025**

Benjamin Kwan moved the minutes be accepted as circulated.

The motion carried.

4. New Business

4.1. Revisions of the SLOs in the BEF (Valerie Warren)

Valerie Warren presented the proposed revisions to the BEF Student Learning Outcomes (SLOs), which were drafted and reviewed by departments before being brought to Faculty Council. The key changes included renaming "Business Competency" to "Business Decision-Making" for clarity, updating "Communication Competency" to "Strategic Communication Competency" to emphasize visual communication, and modifying "Professional Effectiveness" to "Personal and Professional Effectiveness" to highlight self-awareness. Additionally, "Citizenship" was changed to "Community" to better reflect engagement. These updates are aspirational and do not impact curriculum or programs.

Benjamin Kwan moved that the Faculty Council approve the changes to the BEF Student Learning Outcomes as presented.

The motion carried.

4.2. Program level decisions

4.2.1. Minor in Economics (Hamideh Shokoohian)

Hamideh Shokoohian presented a proposal to simplify course requirements for the Minor in Economics by replacing the current list of specific 3000 and 4000 level courses with a general statement that students must complete courses at these levels. This change eliminates the need to submit program updates whenever a course is added or discontinued, making the requirements clearer for students and advisors.

Hamideh Shokoohian moved that the Faculty Council approve the changes to the Minor in Economics as presented.

The motion carried.

4.2.2. MATH to STAT migration (Allyson Rozell, Chair of Science Faculty Council)

Allyson Rozell presented a motion to replace the MATH course subject with STAT for all statistical courses.

Benjamin Kwan moved that the Faculty Council approve the MATH to STAT migration as presented.

The motion carried.

4.2.3. TMAS to TPMT migration (Afshin Doustmohammadi)

Phaedra Burke presented the TMAS program shift to Technical Project Management, that includes updating BUSM 5130 (data analytics), TMAS 5100 (strategic management), and TMAS 5150 (capstone on product management). Course sequencing and program description have been

revised, with further changes expected next year. The program name will remain unchanged.
Move to postpone the motion indefinitely

The motion was postponed.

4.3. Course level decisions (Afshin Doustmohammadi)

4.3.1. BUSM 5130 Quantitative Methods for Business- Name Change and Update

Phaedra Burke stated that the course title will be updated, along with a revision to one of the Course Learning Outcomes (CLOs).

Tara Immell moved that the Faculty Council approve the revisions to BUSM 5130: Quantitative Methods for Business as presented.

The motion carried.

The meeting was briefly recessed after a minor earthquake interrupted the meeting at 2:06.

4.3.2. BUSI 1115: Interpersonal and Self-Management Skills – Name change and pathway status

Christina Page proposed renaming BUSI 1115 to Emotional Intelligence for Academic and Career Development. The course outcomes remain unchanged. She also requested Pathway 3 approval, highlighting that the course meets all nine criteria, including student success rates, English proficiency support, flexible assessments, and core academic skill development.

Kavinda Wanniarachchi moved that the Faculty Council approve the Revisions to BUSI 1115: Interpersonal and Self-Management Skills as presented.

The motion carried.

4.3.3. ECON 4900 revisions

Hamideh Shokoohian proposed minor changes, including removing one learning objective, clarifying assessments, and modifying the prior learning assessment method for better alignment.

Hamideh Shokoohian moved that the Faculty Council approve the changes to ECON 4900: Special Topics in Economics as presented.

The motion carried.

4.3.4. CMNS Course discontinuations

- CMNS 1217: Writing for the Specialized Workplace 2
- CMNS 2140: Communications for Design Professionals
- CMNS 3130: Theories of Human Communication
- CMNS 3250: Digital Media Communication
- CMNS 3800: Managing Project Communications
- CMNS 4250: Communications Research

- [CMNS 4300: Internal Communications]
- [CMNS 4400: External Communications]

Melissa Ashman proposed the removal of eight courses that were developed 10 years ago but have never been offered due to various reasons.

Benjamin Kwan moved that the Faculty Council approve Omnibus Motion to approve the discontinuations of the CMNS course offerings as presented.

The motion carried.

5. Faculty Committee Reports

5.1. Curriculum Committee (Ulrich Paschen)

Ulrich Paschen reported that the Curriculum Committee has addressed most agenda items and advisory reports. They are preparing for a busy month ahead, with key items including a proposal for one citation and six specialized certificates from the BUSI department, and an upcoming accounting program review. The committee aims to continue providing materials a week in advance to ease the approval process.

5.2. Nominating Committee (Richard Wong)

Richard provided an update on the Senate vacancy. He mentioned receiving an email about the upcoming vacancy and will reach out for further action. There are requests to fill faculty-at-large seats on various Senate committees. An email will call for expressions of interest, with further details to follow.

5.3. SCEQ (Azadeh Khoshaien)

Azadeh talked about an email that was sent on January 21st to all departments to complete their learning outcomes and action reports by March 14th, with a 1- or 2-page submission. Concerns were raised about low participation. Feedback was also requested on indicators for improving educational quality and suggestions for report creation.

6. Senator's Report (Hannah Celinski)

There are a series of vacancies, including 4 faculty, 1 staff, and 4 student positions available. The Master of Operations and Supply Chain Management program is progressing, marking an exciting development for KPU.

7. Chair's Report (Landon Kleis)

The Faculty Council committee list is available on SharePoint under the School of Business page. The document has been updated with current committee memberships, mandates, and relevant references to the MSB Faculty Council bylaws.

8. Dean's Report (Heather Harrison)

- Heather Harrison was welcomed back as Pro Tem Dean for the Melville School of Business. She acknowledged the significant impact of declining international student enrollment on MSB and emphasized leadership’s commitment to supporting program reviews for longterm growth.
- Faculty interest in cross-departmental strategic planning was noted, and a facilitated session is planned for May. An email will be sent inviting faculty to participate and contribute actionable ideas.

9. Adjournment

The meeting was adjourned at 3:06 p.m.