

BUSINESS FACULTY COUNCIL

Draft Minutes of Regular Meeting

Monday, March 24, 2025

1:00 p.m. – 3:00 p.m.

Online, MS Teams

Voting Members on Committee: 18

Quorum: 10

Voting Members:

Ashman, Melissa	Jarvis, Jeremy	Ramnarine, Sasha
Braaksma, Anita	Kietaibl, Anton	Shokoohian, Hamideh
Crothers, Simon	Kleis, Landon (Chair)	Wanniarachchi, Kavinda
Formisano, Colleen	Kwan, Benjamin (Vice Chair)	Wong, Richard
Harrison, Heather (Dean)	Morkunas, Vida	

Members present: 14 Simple Majority: 8

Non-Voting:

Bowles, Tracey	Jain, Riya	Somji, Alia
Celinski, Hannah	Nambudiri, Abhilash	Valle Anaya, Tiffany
Gilbert, Lori-Ann	Paschen, Ulrich	Wong, Kamson
Herrmann, Shari Ann	Pearce, Suzanne	

Regrets:

Al Modares, Alex	Henwood, Nadia	Rai, Raveena
Benevides, Judy	Immell, Tara	Tuncbilek, Nukhet
Charlton, Peter	MacNeil, Joanne	

Guests:

Anderson, Brad	Pannu, Mandeep	Shorthouse, Christina
McMullen, Marla	Paschen, Jeannette	

Office Support:

Kaur, Smriti

1. The Chair called the meeting to order at 1:00 p.m.

2. Approval of Agenda

Sasha Ramnarine moved the agenda be confirmed as circulated.

The motion carried.

3. Approval of Minutes, February 21, 2025

Addition: Add “Some felt that it was too late.” to *8. Dean’s Report*, second bullet point.

Ben Kwan moved the minutes be accepted as amended.

The motion carried.

4. New Business

4.1. ECON Byelection (Landon Kleis)

Ben Kwan moved that Faculty Council hold a byelection for the ECON department representative, effective May 1st, 2025.

The motion carried.

4.2. New BUSI Programs and Courses (Jeannette Paschen)

4.2.1. [Citation in Management Fundamentals](#)

4.2.2. [Certificate in Healthcare Management](#)

4.2.3. [Certificate in Operations Management Studies](#)

4.2.4. [Certificate in Retail and Sales Management](#)

4.2.5. [Certificate in Sustainable Management](#)

4.2.6. Newly Cross-listed Courses

ACCT 3160: [Financial and Managerial Accounting for Managers](#)

BUSI 3130: [Information Systems for Operations and Supply](#)

BUSI 3140: [Supply Chain & Logistics Management](#)

BUSI 3150: [Project Management](#)

BUSI 3200: [Sustainability and Business Administration](#)

BUSI 3210: [Green Marketing Management](#)

BUSI 3240: [Sustainable Operations](#)

4.2.7. Certificate in Business Law

4.2.7.1. New Courses

BUSI 3391: [Contract Law](#)

BUSI 3392: [Corporate Law](#)

Ben Kwan moved an omnibus motion that Faculty Council approve the Citation in Management Fundamentals, Certificate in Healthcare Management, Certificate in Operations Management Studies, Certificate in Retail and Sales Management, Certificate in Sustainable Management, Certificate in Business Law and the associated new courses “BUSI 3391 Contract Law” and “BUSI 3392 Corporate Law”, and new cross-listed courses related to the BUSI Curriculum Development: ACCT 3160: Financial and Managerial Accounting for Managers, BUSI 3130: Information Systems for Operations and Supply, BUSI 3140: Supply Chain & Logistics Management, BUSI 3150: Project Management, BUSI 3200: Sustainability and Business Administration, BUSI 3210: Green Marketing Management, and BUSI 3240: Sustainable Operations as presented.

The motion carried.

4.3. New Program: [Minor in ENTR Leadership](#) (Brad Anderson)

Melissa Ashman moved that Faculty Council approve the new program “Minor in Entrepreneurial Leadership” as presented.

The motion carried.

4.4. New Course: GLBL 1150: [Introduction to the Climate Crisis](#) (Christina Shorthouse)

Melissa Ashman moved that Faculty Council approve the new course “GLBL 1150: Introduction to the Climate Crisis” as presented.

The motion carried.

4.5. Program Review: INFO & CPSC (Ben Kwan)

4.5.1. Revisions

CPSC 1100: [Introduction to Computer Literacy](#)

CPSC 1103: [Principles of Program Structure and Design I](#)

CPSC 1204: [Principles of Program Structure and Design II](#)

CPSC 2302: [Data Structures and Algorithms](#)

INFO 1111: [Introduction to Computer Hardware and Software](#)

INFO 2315: [Data Structure](#)

INFO 2416: [Server Operating Systems](#)

INFO 3180: [Wireless Networks](#)

INFO 3240: [Enterprise Resource Planning Systems](#)

INFO 3245: [Mobile Programming](#)

INFO 3250: [Content Management and Information Architecture](#)

INFO 4105: [Search Engine Principles](#)

INFO 4110: [Cloud Computing](#)

INFO 4115: [Human Factors and Website Design](#)

INFO 4125: [Website and Cloud Security](#)

INFO 4370: [Security of Wireless Systems](#)

Anton Kietaibl moved an omnibus motion that Faculty Council approve the courses revised as part of the INFO and CPSC Program Review: CPSC 1100: Introduction to Computer Literacy, CPSC 1103: Principles of Program Structure and Design I, CPSC 1204: Principles of Program Structure and Design II, CPSC 2302: Data Structures and Algorithms, INFO 1111: Introduction to Computer Hardware and Software, INFO 2315: Data Structure, INFO 2416: Server Operating Systems, INFO 3180: Wireless Networks; INFO 3240: Enterprise Resource Planning Systems, INFO 3245: Mobile Programming; INFO 3250: Content Management and Information Architecture; INFO 4105: Search Engine Principles; INFO 4110: Cloud Computing, INFO 4115: Human Factors and Website

Design, INFO 4125: Website and Cloud Security, and INFO 4370: Security of Wireless Systems.

The motion carried.

4.5.2. Discontinuations

INFO 2412: [Management of Information Systems](#)

INFO 3120: [Web Programming with Java](#)

INFO 3160: [Network Operating Systems](#)

INFO 3210: [Distributed Systems](#)

INFO 3230: [Advanced Object-Oriented Application Development](#)

INFO 3241: [Identity Management](#)

INFO 3246: [Mobile Programming II](#)

INFO 3290: [Virtualization](#)

INFO 4210: [Human Factors and Computer Interface](#)

INFO 4225: [Animations](#)

INFO 4320: [Software Quality Assurance](#)

INFO 4350: [Wireless Technologies and Programming](#)

The motion was amended to remove *INFO 3120: Web Programming with Java*.

Anton Kietabl moved an omnibus motion that Faculty Council approve the discontinuations of the INFO courses as presented: INFO 2412: Management of Information Systems, INFO 3160: Network Operating Systems, INFO 3210: Distributed Systems, INFO 3230: Advanced Object-Oriented Application Development, INFO 3241: Identity Management, INFO 3246: Mobile Programming II, INFO 3290: Virtualization, INFO 4210: Human Factors and Computer Interface, INFO 4225: Animations, INFO 4320: Software Quality Assurance, INFO 4350: Wireless Technologies and Programming.

The motion carried.

4.6. Program Revisions: ACCT (Anita Braaksma)

ACCT 1110: [Introductory Financial Accounting I](#)

ACCT 1210: [Introductory Financial Accounting II](#)

ACCT 2293: [Accelerated Introductory Financial Accounting](#)

ACCT 3320: [Cost and Management Accounting I](#)

ACCT 4320: [Cost and Management Accounting II](#)

ACCT 4720: [Advanced Managerial Accounting](#)

ACCT 3444: [Auditing](#)

ACCT 4120: [Financial Statement Presentation and Analysis](#)

ACCT 4445: [Auditing 2](#)

ACCT4500 (New Course): [Data Analytics and Artificial Intelligence for Accountants](#)

ACCT 4900 (New Course): [Special Topics in Accounting](#)

ACCT 3111 (Discontinue): [Introduction to Fraud Examination](#)

Ben Kwan moved an omnibus motion that Faculty Council approve the revisions to the ACCT Program as presented: ACCT 1110: Introductory Financial Accounting I, ACCT 1210: Introductory Financial Accounting II, ACCT 2293: Accelerated Introductory Financial Accounting, ACCT 3320: Cost and Management Accounting I, ACCT 3444: Auditing, ACCT 4120: Financial Statement Presentation and Analysis, ACCT 4320: Cost and Management Accounting II, ACCT 4445: Auditing 2, ACCT4500 (New Course): Data Analytics and Artificial Intelligence for Accountants, ACCT 4720: Advanced Managerial Accounting, ACCT 4900 (New Course): Special Topics in Accounting, ACCT 3111 (Discontinue): Introduction to Fraud Examination.

The motion carried.

4.7. Course Revisions

4.7.1. COOP 1101: [Introduction to Professional and Career Readiness](#) - Pre-requisite removal (Shari Ann Herrmann)

Ben Kwan moved that Faculty Council approve the revision to the course “COOP 1101: Introduction to Professional and Career Readiness” as presented.

The motion carried.

4.7.2. HRMT 2115: [Human Relations in Organizations](#) - Pre-requisite removal (Marla McMullen)

Ben Kwan moved that Faculty Council approve the revision to the course “HRMT 2115: Human Relations in Organizations” as presented.

The motion carried.

5. Faculty Committee Reports

5.1. Curriculum Committee (Ulrich Paschen)

- The substantial portion of the March meeting’s agenda were the curricular matters discussed above in *New Business*.
- The next Curriculum Committee will be a Curriculum Support Workshop with Teaching and Learning Commons.
- They will be working on their terms of reference in the coming months to clarify the role, mission, mandate and mechanics of the Curriculum Committee.
- Senate Vice Chair will make some revisions to the Course Outlines manual. The suggested revisions would be proposed to Faculty Council.

5.2. Nominating Committee (Richard Wong)

- The Nominating Committee was asked by Senate to recommend up to six regular faculty members to serve on the Search Advisory Committee for Dean, Melville School of Business. They have recommended Valerie Warren, Afshin Doustmohammadi, Paul Leigh, Lyndsay Passmore, Justin Molander and Mandeep Pannu.

6. Senator's Report (Hannah Celinski)

- Please see the attached meeting notes from the Senate Vice Chair.
- Hannah Celinski shared two highlights from the March Senate meeting: the approval of 25/26 university budget and the approval of AC16 Draft Policy and Procedure.

7. Chair's Report (Landon Kleis)

- The Chair informed the Council that he along with other Faculty Council Chairs and Deans received a memo email from David Burns, Dean *pro tem* of Faculty of Graduate Studies regarding the direction of future master's programming at KPU. This will be discussed as an agenda item at the April Faculty Council meeting.

8. Dean's Report (Heather Harrison)

- The Dean *pro tem*, Heather Harrison, acknowledged that it is a tough time for Melville School of Business and offered the Council members to reach out to her. She opened the floor for questions.

9. Adjournment

The meeting was adjourned at 3:03 p.m.