

Fall 2025 Orientation Leader Role Description

Purpose

Starting university can be overwhelming for new students. As an Orientation Leader, you'll be essential in transforming those feelings of stress into excitement and confidence. You will be one of the first people new KPU students meet, setting the tone for their university experience! Orientation Leaders not only guide students through the orientation process but also play a key role in their long-term success at KPU. By fostering connections, sharing campus resources, and contributing to a welcoming atmosphere, you'll help create a positive and inclusive KPU community.

Duties

Orientation Leaders (OLs) will play a key role during New Student Orientation (NSO) by guiding campus tours, leading icebreaker activities, and fostering a safe, fun, and inclusive environment for all. During New Student Orientation, OLs will lead small groups of approximately 10-15 students, by offering helpful referrals to campus services, assisting with locating classrooms and ensuring a smooth welcome to new students.

Time Commitment

1. All potential Orientation Leaders are required to participate in an interview. ([Sign up here](#))
2. If selected, OLs are required to fully complete the following training sessions:
 1. Online training via a Moodle course prior to in person training (*approximately 3 hours*)
 2. In person all day training which will occur on both **August 20 and August 21** at Surrey Campus (*approximately 14 hours total*)
3. Each OL must be available to attend at least one New Student Orientation event (*approximately 4 hours per event*):
 1. Monday, August 25, at Langley Campus
 2. Tuesday, August 26, at Richmond Campus
 3. Wednesday, August 27, at Civic Plaza Campus
 4. Thursday, August 28, at Surrey Campus

Qualifications

- Must be a current KPU student who has completed at least 12 credits prior to applying
- Maintained a minimum CGPA of 2.00 or higher, and must be in good academic standing
- Comfortable with public speaking and leading a group of peers
- Works collaboratively with fellow peers, taking a leadership role where necessary
- Demonstrates responsibility, punctuality, and reliability throughout training and NSO
- Positive attitude and commitment to creating a safe and inclusive environment

Benefits

- Working with a fun, dynamic team of peers and staff
- **\$50 KPU Bookstore** gift card per New Student Orientation event you support
- An opportunity to make a positive contribution to the KPU community
- Verification of volunteer hours for awards & scholarship applications
- Opportunity to participate in future O&T events and programs