

Open Education Working Group Meeting Minutes

Facilitator: Rajiv Jhangiani

Minute Taker: Urooj Nizami

In attendance: Melissa Ashman, Terry Berg, Arley Cruthers, Caroline Daniels, Lisa Gedak, Stephanie Howes, Rajiv Jhangiani, Karen Meijer-Kline, Urooj Nizami, Chris Traynor, Rebecca Yoshizawa,

Regrets: Todd Mundle, Sam Newton, Ravinder Pal Singh, Kathryn Wood

1. Introductions

- Returning members: Rajiv Jhangiani, Caroline Daniels (Library), Karen Meijer-Kline (Library), Melissa Ashman (SofB faculty), Todd Mundle (in absentia | Library), Kathryn Wood (in absentia | Bookstore)
- New members: Terry Berg (FSH faculty), Lisa Gedak (Learning Technology), Stephanie Howes (Dean of Business), Sam Newton (in absentia | SofB), Ravinder Pal Singh (in absentia | KSA VP University Affairs)
- Members rotating off: Leeann Waddington (Learning Technology), Diane Purvey (Dean of Arts), and Chris Traynor (ACA faculty)
- Other attendees: Arley Cruthers (Teaching Fellow in Open Education) and Urooj Nizami (Open Education)

2. Tour of our new [MS Teams space](#)

- We have a new Team space! We will be using this new space to meet, to review applications for our OER grants, and to organize our files.
- Many of our tasks are completed asynchronously. If there are no comments within 1 week, this WG sees that as agreement. If there is disagreement, please comment.

3. Approval of Previous Meeting Minutes

- Postponed; we will do this asynchronously. It is not currently ready to review.

4. Report from Rajiv, Associate Vice Provost, Open Education

a. Internal updates:

i. Arrival of our new Open Education Strategist!

- Urooj Nizami's arrival at KPU has already had a large and positive impact. Could not be more delighted to have her on the team.

ii. [ZTC milestones](#)

- A very exciting semester! We're in the add/ drop period but we have crossed the \$1 million mark in textbook cost savings in a single semester, for the first time. As of Fall 2020 we have crossed the \$5 million saving mark, cumulatively. We have seen growth across the board with ZTC effecting: faculty (419), students (46, 692), sections (417), unique courses (845) that have been designated as ZTC.

iii. [Workshops & Training](#)

- Registration and post workshop evaluations have all been integrated along with open education workshops into the Teaching and Learning Commons registration page. Examples of open education workshops in Fall 2020 include topics such as: Open Pedagogy, Linking to library resources, and Pressbooks.

iv. [UN SDG Fellowship update](#)

- In August 2020, we had the final of four meetings
- Four KPU faculty were included in the 2020 cohort: Andrea Niosi (Marketing), Constanza Rojas-Primus (Spanish), Dorothy Barenscoth (Art), David Sadoway (Geography)
- Faculty designed three open assignments toward a specific UN SDG
- This was done collaboratively and across various disciplines
- Assignments will be implemented in the Fall 2020 semester
- In Spring 2021 we will have a student showcase where students will speak to their experiences
- The website will be updated shortly with the assignments that faculty fellows designed

v. [PressBooks Renewal](#)

- Yearly subscription was recently renewed
- This is our core platform for creating and adapting open textbooks
- An upcoming upgrade will allow for Moodle-Pressbooks integration

vi. [OERu Course Development](#)

- We are members of this international consortium of like-minded institutions who want to expand access to open courses
- KPU is contributing two open online courses
 - Fully open: no registration required
- This Fall we are completing our first course contribution, which has the same learning outcomes as KPU's PSYC 1100 under the leadership of [Kristie Dukewich](#)
- Assessments could lead to pathways for recognition at member institutions
- Part of the Academic Plan 2023

vii. [Summer Newsletter](#)

- Our Summer newsletter is live!

viii. [Meeting with KSA](#)

- Last year KSA contributed \$5000 which we matched for a total of \$10,000 toward the establishment of a new grant for adoption!
- We've yet to hear back on whether KSA will renew (and potentially increase) their support for KPU's adoption grant
- More to come...

ix. [Teaching & Learning Innovation Fund](#)

- A flexible teaching and learning innovation fund that includes scholarly research, but also Open Pedagogy projects (see point 2 of academic plan)
- Restructuring of the old Scholarly Research Grant
- Those with instructional responsibilities will be eligible, not just faculty, but also BCGEU staff
- Awards of up to \$10,000

b. External relations:

- Institutional memberships:** [OEN](#), [OE Global](#), [ICDE](#), [OLC](#)
 - We're now members of the OEN, the [first Canadian member](#)!
- Subscribing to the OEN gives us a significant discount for our instance of PressBooks
- We're also members of [OE Global](#), [ICDE](#), and [OLC](#)
- LOI with the Open University of Sri Lanka**
 - We've signed a letter of intent to collaborate with the Open University of Sri Lanka
 - Leaders in Open Education research
- Meeting with MIT OCW**
 - Rajiv and Urooj meeting with MIT's Open Courseware to share and provide
- ICDE Advocacy Committee on OER**
 - [UNESCO Recommendation on OER](#)
- Conferences:**
 1. [OEGlobal2020](#)
 2. [Open Ed 2020](#)
- Other updates:**
 - Recent publications
 - [Framing Open Educational Practices from a Social Justice Perspective](#), Maha Bali, Catherine Cronin, and Rajiv S. Jhangiani
 - [Open at the Margins: Critical Perspectives on Open Education](#), Maha Bali, Catherine Cronin, Laura Czerniewicz, Robin DeRosa, and Rajiv S. Jhangiani
 - Recent media coverage
 - [KPU Open Educational Resources welcomes new strategist](#), Urooj Nizami and Rajiv Jhangiani interviewed
 - [Education Panel: On the eve of back to school plans in BC](#), Stephen Price and Rajiv Jhangiani
 - [Window of Opportunity for OER](#), Rajiv Jhangiani interviewed

5. Working Group Composition

- Discussion on expanding ex officio membership to the working group
 - Question regarding conflict of interest for reviewing grant applications:
 1. If you have a conflict of interest, you should be recusing yourself from said discussion
- These decisions can be revisited
- As it stands, the Terms of Reference does not specify terms for non-faculty representatives, nor does it specify which seats are ex-officio
- Proposal:** Can the following membership be added?
 - Open Education Strategist; ex-officio, voting (carried)
 - Open Education Teaching Fellow; ex-officio, voting (carried)
 - Open Education Research Fellow, ex-officio, voting (carried)

6. Adjudication of OER Grant Applications

- Everyone should be added to the Microsoft Team:** [Open Education Working Group](#)
- Search in [Files](#) to view applications**
- Discussions for each application can be found in the Team under [Fall 2020 Grant Discussion](#)**
- Heather Clark:**
 - Brief Description: Along with Catherine Hay of South Delta Secondary School, Heather will create an OER of sewing skills and techniques to be hosted on WordPress for the benefit of multiple programs and levels and across institutions. This OER will include image, text, and videos. A student assistant will be hired to help create and manage the WordPress site.
 - Q for applicants: Will any of the fund be dedicated to equipment? Will this come from the PD portion of the grant?
 - Is WordPress the appropriate platform for this creation grant?
 - Creators do not want a linear (Pressbook) format, WordPress was a conscious choice
 - While we do not have formal supports for WordPress, WordPress can be exported and supported
 - PebblePad is another potential platform
 - Both students and faculty can request WordPress site: <https://wordpress.kpu.ca/>
 - In the past we have allowed faculty to use a variety of platforms for the OER grant, Pressbooks is not a requirement
 - Is the timeline feasible?
 - Timelines are usually in flux
 - This project is supposed to be ongoing with subsequent grant proposals
 - It would not be sustainable for a project that has already received a grant to receive multiple additional grants
 - There has to be a clear deliverable for the current project
 - However, if a project significantly builds on a previous deliverable, it may still be considered for a second OER grant
 - There is no promise of additional funding, it would have to be considered on its own merits
 - Follow-up: Source of funding for equipment mentioned in application
- Xin Liu:**
 - Brief Description: Xin Liu will create an open organic chemistry textbook, in part, using ChemDraw. ChemDraw can be used to create H5P applications.
 - Agreement around the potential money savings for students.
 - Rajiv Jhangiani provided a letter of support to Xin's ed leave application.
 - There are concerns around the proposed software
 - Information security and privacy have to be considered for all software, this would make the grant conditional

- Q for applicant: Would they benefit more from a student assistant?
- Lisa Gedak: ChemDraw UK based and US stored "We will store the Personal Data that we collect from you in the course of these interactions, including, but not limited to, name, address, phone number, username and password, email address, date of birth, location data, and payment information. When you utilize certain of our Services, we may also collect certain health-related or biometric information in order to provide the Services"
- Follow-up: Software assessment for privacy & security, need for a student assistant
- **Valerie Vezina:**
 - Brief Description: Along with various contributors at KPU and elsewhere, Valerie will create an open textbook for Ideology and Politics.
 - One dedicated chapter on Indigenous Worldviews, concern that this may be homogenizing
 - Difficult to capture the breadth of culture, instead maybe focus on a specific Canadian example?
 - Chapter on "Islamism" is also perhaps an issue
 - The institution has spoken at length about indigenization and decolonization
 - We could provide this feedback and wait for an answer
 - Trust that applicants have thought through these issues
 - KPU faculty cannot receive honoraria
 - Budget would account for 4 external grants which would take up the \$2000
 - Q for applicant: What about the authors who have not yet been identified?
 - Follow-up: content concerns, tbd chapter authors and additional honoraria

7. Other Business

- [OER Grant Suggestions](#)

8. Meeting Adjourned: 12:30pm

Did not get to the following items:

- **Standing Item: OPUS Update (Caroline & Karen)**
- Preparing call for 2021 Open Education Research Fellow

ACTION ITEMS

Share Summer 2020 OEWG meeting minutes for review & approval	RJ
Follow-up w/ KSA re: support of OER Adoption Grant	UN
Share OUSL LOI	RJ
Update Terms of Reference & website w/ new membership and terms	UN
Follow-up w/ Heather Clark re: Equipment budget	UN
Follow-up w/ Xin Liu re: efficacy of ChemDraw and privacy and copyright concerns	RJ & LG
Follow-up w/ Xin Liu re: using grant to hire student assistant rather than software	UN
Follow-up w/ Valerie Vezina re: content & tbd authors and budget	UN
Share OER grant recommendation with OEWG and start discussion	UN