# **Open Educational Resources (OER) Grants**

The OER Grant program provides funding and staff support to KPU faculty members interested in creating, adapting, and adopting OER (or engaging in other forms of [Open Pedagogy](https://www.kpu.ca/open/pedagogy)). This application form may be used for OER Adaptation Grants or OER Creation Grants. For more information about applying for OER Adoption Grants please visit: [kpu.ca/open/grants](https://www.kpu.ca/open/grants)

# OER Adaptation Grants

OER Adaptation projects may include proposals to adapt existing open textbooks by updating or localizing them, making them interactive by incorporating [H5P applications](https://h5p.org/content-types-and-applications), or developing ancillary resources (such a question banks) to support existing open textbooks, including in collaboration with students (via open pedagogy) or with other faculty collaborators.

KPU faculty who wish to apply for an OER Adaptation Grant are encouraged to contact the Office of Open Education to develop their proposal.

In addition to enabling significant cost savings to students, it is hoped that through OER Adaptation Grants faculty at KPU will gain the experience and expertise to ensure that OER adopted at KPU are revised in a timely fashion and that their lifespan can be extended and tailored to meet our students' needs. Faculty will also gain awareness of the values and practices associated with open pedagogy and a critical appreciation of the reciprocal relationship between pedagogy and evolving OER. Funded projects should ideally evaluate the impact (e.g., on students), including by conducting a study of student perceptions and/or impact on learning outcomes.

OER Adaptation Grants are funded by the Office of Open Education and adjudicated by the [Open Education Working Group](https://www.kpu.ca/open/oewg). Grant recipients receive funding up to $2000, in addition to in-kind assistance through Open Education, the Library, and Teaching & Learning Commons.

## **Eligibility**

Regular faculty at KPU may receive an OER Adaptation Grant. The intent is to distribute funds to maximize direct benefits to a wide range of student learners and across a diversity of disciplines. Faculty members, individually or jointly, as well as course teams may apply.

## **Eligible expenses**

* Support for KPU student assistants (e.g. locating relevant OER, assisting with integrating OER into course websites, providing assistance with research, etc.).
* Honoraria for external collaborators or contributors.
* Development of data collection instruments and support for data collection/analysis.
* Conference registration fees, such as for the Open Textbook Summit or Festival of Learning.
* *Note: These grants are limited to $2000 and so may not be applied to time releases for instructional faculty.*

## **Expectations of Grant Recipients**

* Publication of the OER with an open (Creative Commons) license.
* Publication of the OER in an open, editable format (e.g., [Pressbooks](https://kpu.pressbooks.pub/)).
* Acknowledgement of the support from the OER grant in the publication(s).
* Storage of the OER in an open repository (e.g,. [KORA](http://kora.kpu.ca/)).
* The OER will follow the guidelines in the [BC Open Textbook Accessibility Toolkit](https://opentextbc.ca/accessibilitytoolkit/).
* Participation at OER workshops or seminars during the project.
* Sharing of experiences with the KPU teaching and learning community.
* A brief summary report (up to 2 pages) submitted upon completion of the project.

## **In Kind Contributions**

Grant recipients will receive support from the Office of Open Education and the KPU Library's [Open Publishing Suite (OPUS)](https://www.kpu.ca/pressbooks-conversion-library-service), which includes assistance with identifying suitable OER, the application of [Creative Commons licenses](http://creativecommons.org/choose/), training in the use of the KPU Pressbooks platform, checks for accessibility, copyright, and attributions, light copyediting, cover design, peer review, and formal publication. Grant recipients will also receive assistance from Teaching & Learning Commons staff, who may assist with instructional design and integrating the OER into Moodle.

## **Evaluation Criteria**

Proposals will be evaluated based on the following criteria:

* The extent to which they include curation, adaptation, or creation of OER
* The inclusion of plans to re-use the OER in courses in subsequent semesters
* The potential reuse of the OER by other instructors
* The number of students impacted by the displacement of commercial textbooks or other educational resources
* The application of principles of open pedagogy
* The plan for the ongoing review/update of the OER (if applicable)

## **Application Process**

1. Review the information in this application form
2. Complete all sections of this application form
3. Sign the form and obtain the signature of the Dean of your Faculty
4. Submit your application to open@kpu.ca

Applications will be reviewed three times a year (May 1, September 1, and January 15) until the available funding has been allocated.

# OER Creation Grant

OER Creation Grants are funded by the Office of Open Education and adjudicated by the [Open Education Working Group](https://www.kpu.ca/open/oewg). In addition to project funding up to $2000 and in-kind assistance from Open Education, the Library, and Teaching & Learning Commons, successful applicants for OER Creation Grants will also receive up to $2000 towards any professional development (PD) activity of their choosing. Note that this PD funding will be automatically allocated in the case of successful applications for an OER Creation Grant.

KPU faculty who wish to apply for an OER Creation Grant are encouraged to contact the Office of Open Education to develop their proposal.

The eligibility, eligible expenses, expectations, in-kind contributions, evaluation criteria, and application process for OER Creation grants are identical to OER Adaptation Grants. Applicants should use the same application form for OER Creation Grants as for OER Adaptation Grants.

# OER Adaptation/Creation Grant Application

1. **Title of Project:**

Write your title here

1. **Type of Project:**

\_\_ OER Adaptation

\_\_ OER Creation

1. **General Information.**

Principal Applicant:

Faculty/School:

Department/Program:

Telephone:

Email:

Co-applicant(s) (if applicable):

Faculty/School:

Department/Program:

Telephone:

Email:

Course Code & Number (e.g., PSYC 1100):

Semester Offered:

Estimated Project Start Date:

Estimated Project End Date:

Total Amount Requested (up to $2,000):

1. **Describe the proposed project (1–2 pages maximum):**
2. **Please provide a timeline of your project. Include a list of key activities and milestones with dates in the template below.**

| **Activities and Milestones** | **Project timeline** |
| --- | --- |
| **Sept.** | **Oct.** | **Nov.** | **Dec.** | **Jan.** | **Feb.** | **Mar.** | **Apr.** | **May** | **June** | **July** | **Aug.** |
| *(e.g., conduct a needs analysis)* |  |  |  |  |  |  |  |  |  |  |  |  |
| *(e.g., hire a student)* |  |  |  |  |  |  |  |  |  |  |  |  |
| *(e.g., adapt OER)* |  |  |  |  |  |  |  |  |  |  |  |  |
| *(e.g., test OER)* |  |  |  |  |  |  |  |  |  |  |  |  |
| *(e.g., disseminate results)* |  |  |  |  |  |  |  |  |  |  |  |  |
| *(e.g., submit brief report)* |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |

*Note: Projects are expected to be complete within 2 to 3 semesters. Please edit the months in the project timeline above as necessary.*

**5. Budget Request.**

Present the budget you are requesting and a brief description for each line item in the table below. If you plan to hire a student, please detail what their responsibilities will be, as well as their rate of pay, estimated hours, and amount allocated for student. For other types of expenses, please enter the cost in the “Amount” column.

*Note: The rate of pay for student assistants is minimum wage ($13.85 per hour). These rates include the 4% vacation pay, but do not include the mandatory 8% deductions for EI and CPP required by the University. Please include the 8% deduction in your budget line item.*

| **Item** | **Rate** | **Hours** | **Amount** | **Description** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total (not to exceed $2000)** |  |  |  |  |

**6. Please list any additional funding (applied for, or received) for this project, as well as any in-kind support.**

I agree to:

* Publish the OER with an open (Creative Commons) license;
* Publish the OER in an open, editable format (e.g., [Pressbooks](https://kpu.pressbooks.pub/));
* Acknowledge the support from the OER grant in the publication;
* Store the OER in an open repository (e.g,. [KORA](http://kora.kpu.ca/));
* Follow the guidelines in the [BC Open Textbook Accessibility Toolkit](https://opentextbc.ca/accessibilitytoolkit/);
* Participate in available workshops/seminars during the project;
* Evaluate the effectiveness of the OER implementation in the course involved;
* Share my experience with OER at KPU events or via campus communication channels as appropriate;
* Complete and submit a brief summary report to the administrators of the award upon completion of the project.

Signature of Applicant (electronic signature accepted):

Date:

Signature of Dean of Faculty (electronic signature accepted):

Date:

This program is funded by the Office of Open Education.
This application form has been adapted from the SFU OER grants form.