# Scholarly Inquiry Grants (SIG)

Refer to the [SIG website](https://www.kpu.ca/teaching-and-learning/scholarship/scholarly-inquiry-grants) for details and [Teaching & Learning Commons website](http://www.kpu.ca/tlcommons) for upcoming grant proposal workshops. Submit this application form to [tlcommons@kpu.ca](mailto:tlcommons@kpu.ca) by 12 noon on May 1, October 1 or February 1.

1. **Title of Project:**
2. **General Information**

Principal Applicant:

Faculty:

Department/School:

Telephone:

Email:

Co-applicant(s) (if applicable):

Faculty:

Department/School:

Telephone:

Email:

Course Code & Number (e.g., PSYC 1100):

Semester(s) Offered:

Estimated Project Start Date:

Estimated Project End Date:

Total Amount Requested (up to $2,000):

1. **Describe the proposed project, including the following sections.**
2. **What do you want to find out and why?** (Please link to this to student learning):

**What are your goals** (desired learning outcomes for students as a result of this project?”

1. **List the questions that will structure your investigation.** The question(s) should be specific enough so that you know exactly what evidence to collect to answer each one. Keep in mind a focus on student learning as you develop the question(s).

*Examples of questions*: Will daily, start-of-class “1-minute papers” and brief peer-to-peer discussions increase students’ class preparation, attendance, and classroom engagement? Do students perceive that the peer feedback process improves their learning? Will a group project assignment involving direct observation in the field facilitate students’ ability to apply the concepts of “gendered space” and “public/private space” to novel contexts?

Note the more inquiry questions refer directly to student learning outcomes and specific factors that may impact these outcomes.

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| Question(s) | Data or information source | Analysis plans |
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1. **Steps in conducting the project.** Describe the steps you will follow in conducting your project. Add steps as needed.

1.

2.

3.

1. Take the steps you’ve identified in iii. above and indicate on the timeline when these steps will be accomplished. Projects are from 1 to 2 semesters and expected to be completed within a year.

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| Activities and Milestones | Fall 20\_\_ | | | | Spring 20\_\_ | | | | Summer 20\_\_ | | | |
| **Sep.** | **Oct.** | **Nov.** | **Dec.** | **Jan.** | **Feb.** | **Mar.** | **Apr.** | **May** | **Jun.** | **Jul.** | **Aug.** |
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| Submit final report |  |  |  |  |  |  |  |  |  |  |  |  |

1. **Significance of Project.** Describe the project in terms of contributions to teaching and student learning:
2. **How and where do you plan on disseminating your findings** (in addition to the SIG dialogue)?
3. **Budget Request**

Present the budget you are requesting and a brief description for each line item in the table below. If you plan to hire a student, please detail what their responsibilities will be, as well as their rate of pay, estimated hours, and amount allocated for student. For other types of expenses, please enter the cost in the “Amount” column.

Note: The rate of pay is normally $12. These rates include the 4% vacation pay, but do not include the mandatory 8% deductions for EI and CPP required by the University. Please include the 8% deduction in your budget line item.

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| Item | Rate | Hours | Amount $ | Justification |
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| Total |  |  |  |  |

1. **Please list any additional funding (applied for, or received) for this project, as well as any in-kind support.**

I agree to:

* Share my project and experience at a SIG dialogue and to local KPU colleagues, and
* Complete and submit a final report to the administrators of the award.

Date:

Signature (electronic signature accepted):

This program is sponsored by the Office of the Vice Provost, Teaching & Learning