University for the Creative Arts

STUDENT EXCHANGE PARTNER FACT SHEET

CONTACT INFORMATION	
Name	University for the Creative Arts (UCA)
Address	Falkner Road, Farnham Surrey GU9 7DS, United Kingdom
UCA Website	www.uca.ac.uk/
Study Abroad Website	www.uca.ac.uk/study-at-uca/study-abroad/incoming/
Global Mobility Manager	Amie Lees exchange@uca.ac.uk
Global Mobility Team	exchange@uca.ac.uk

APPLICATION INFORMATION	
General	Exchange Students can apply for either the Autumn term (September Start), Spring (January Start) Semester or a full Academic Year Exchange (September Start) UCA will accept students that meet the entry requirements in line with the conditions and limits set in the partnership agreement. If additions spaces are required these will be considered on a case-by-case bases.
Nomination	Please submit nominations by email to exchange@uca.ac.uk Nomination information must include: • Students ID number and/or Name • Students email address. • Programme, course, and year of Study at your institution • Application semester (Autumn, Spring, Full-Year) • UCA course of Study **Nomination Deadline:** • <u>Autumn term</u> (September–January): **15 April** • <u>Spring term</u> (January–June)**: 15 September** UCA will inform you if an exchange place is available for the student and if the nomination is approved.
Invitation to Apply	UCA will email an invitation to apply to successful nominees after the nomination deadline, which will include: • Information on how to apply. • Application link
Application	Students must complete the official UCA application by the deadline (see below). On application students must include the following details and support documentation. • Current institution information including name, program, and year of study. • UCA course and semester they wish to apply for • First year university transcript if available or confirmation of enrolment. • English Language qualification certificates • Scanned copy of passport (front cover and photo pages) **Application deadlines:** • <u>Autumn term</u> (September–January): 1**5 May** • <u>Spring term</u> (January–June)**: 15 October**

ENTRY REQUIREMENTS

Academic	Students should have completed at least the first year of a university degree in a relevant subject area to the course delivered at UCA, upon commencement of their exchange placement. Student are required to submit a copy of their transcript.
English Language	All students must meet the English Entry Requirement applicable to the course of application.

If English is not their first language, a qualification is required as evidence that a student has the necessary level of English language to succeed on their chosen course.

Table of accepted English Language Tests for Exchange Students (BA Programmes)

Test	Listening	Reading	Speaking	Writing	Total
IELTS UKVI or Academic	5.5	5.5	5.5	5.5	6
Test of English as Foreign Language (TOEFL) iBT	17	18	20	17	80
Pearson Test of English (Academic)	59	59	59	59	59
Cambridge English Advanced (CAE) or Cambridge English Proficiency	162	162	162	162	169
Trinity College London Integrated Skills in English (ISE)	Merit	Merit	Merit	Merit	ISE II

Please visit our English Language Requirements webpage for up-to-date details on accepted English language tests and required scores.

Please note UCA no longer accepts online tests, or test completed two-years prior to application.

| **Portfolio** | Application to some programmes requires the student to submit a portfolio of work. UCA will inform the student directly if portfolio is required and provide them with information on how to do this after submitted their application.

For portfolio advice, visit our dedicated webpage:
https://www.uca.ac.uk/study/portfolio-advice/ |
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COURSE INFORMATION

Course Catalogue	Exchange students apply and enrol in a UCA undergraduate courses that relates to their home institution major.

To find a complete list of the courses and units available to exchange students please go to the **Course Catalogue:** https://www.uca.ac.uk/study/courses/

Students can only choose modules from one course and must take all compulsory modules taught in the semester of enrolment.

Teaching, studio and learning hours are course specific and consist of both in and out of class activities.

The course catalogue for the next academic year is updated in June every year. |
| **Standard Full-Time Workload** | A full-time student at UCA must complete 120 UCA credits / 60 ECTS per academic year. UCA academic years consists of two semesters.

An exchange students must enrol in a full-time courses load of at least 60 ECTS per semester. |

	Students must maintain a solid attendance and complete all course work.
Credit Transfer	On completion students can request an interim transcript from UCA campus registry. Official transcript will be provided post examination board approval. Examination board occurs once yearly at the end of the Academic Year. This is normally June or July.

TERM INFORMATION

| **Term dates** | UCA academic year consisted of two semesters, Autumn and Spring.

Up-to-date academic term dates can be found here: www.uca.ac.uk/study-at-uca/term-dates/

Term 1 (Autumn Semester):

- Enrolment and Induction: 16 - 20 September 2024
- Term 1: 23 September 2024 - 24 January 2025

Term 2 (Spring Semester)

- Enrolment and Induction: 20 - 24 January 2025
- Term 1: 27 January - 23 May 2025

We encourage all exchange students to arrive prior to day one of class and attend enrolment and induction week where possible, to support their onboarding to UCA, and start making community connections.

Please note – the exact start and end date of exchanges may vary from course to course and will be confirmed with the student prior to arrival. |
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CAMPUS INFORMATION

Our three campuses are set in picturesque and historical cities and towns all with easy transport links into Central London. Students' campus location will depend on the course they select.

Are campuses are located in:
- Canterbury Kent,
- Farnham Surrey
- Epsom in Surrey,
- Maidstone Kent (specialised TV studio facility)

All locations offer student's high-quality teaching, learning and practical environment specialised for the courses they teach.

For full information about our campuses please visit - https://www.uca.ac.uk/campuses/

Local area guides are also available to support students familiarise them with local area, and community. Please click on the locations below.

- Farnham
- Epsom –
- Canterbury

ACCOMODATION

UCA has halls of residence both on and off campus depending on the location students are enrolled at. While we cannot guarantee students halls of residence to all students we aim to houses as many international students as possible. In addition, we also provide students with information and support on securing private housing or residence for the duration of their studies.

All exchange and fee-paying study abroad students are responsible for any expenses related to accommodation for the duration of their studies.

For more information on UCA accommodation and to contact our dedicated accommodation team please visit - https://www.uca.ac.uk/study-at-uca/accommodation/

VISA INFORMATION

Depending on the country of origin and the length of study the student may require a visa to enter and study in the UK.

Visitor Visa – Exchange placements for up-to 6 months
For exchange periods less than 6 months students can come to the UK on a visitor visa. Students are not permitted to work on this visa including unpaid internships.

If Students are a visa national (see visa national list) then you will need to apply in advance for a Visitor visa and can only travel to the UK once your visa has been granted.

If Students are national of the EU/EEA, Australia, Canada, Japan, New Zealand, Singapore, South Korea or the USA, you will be granted a visitor visa on entry.

Please note the study rights to this visa can not be extended. If a student wishes to extend their study at UCA for a period over 6 months, the student will be required to depart the UK and apply for a student route visa prior to returning.

Student Route Visa – Exchange placement over 6 months
Students coming to the UK for more than 6 months will need to apply for a Student Route visa, which will be issued by the UCA International Admissions team and must be granted prior to arrival in the UK.

If at any time students decide to reduce their period of study, the University will notify the UK Visas and Immigration (UKVI) department of the Home Office of a course's alternation and earlier departure date. The UKVI would then curtail (shorten) students visa to in line with the new study period.
On a Student Route visa, students would be permitted to work 20 hours per week in the UK during term time and full time during official vacation periods. Please note that their a number restrictions on the types of work that you could do on a Student Route visa, for more information please see the UK Council for International Student Affairs (UKCISA) website for more information.

More information
For up-to-date visa information you please consult the GOV.UK website which can help to determine whether students need to obtain a visa before they travel to the UK and will provide official information about the rules and requirements. www.gov.uk/student-visa

Students can also find more information and contact to the UCA visa team by visiting - www.uca.ac.uk/international/visas-and-immigration/

Please note visa information provided in this document is general in nature, correct at time of drafting. The UK government and/or UK Visas and Immigration (UKVI) *may change visa requirements and regulations at any time.*

STUDENT SUPPORT INFORMATION

All exchange and fee-paying study abroad students have access to the full range of UCA student support services, to help, guide and support them through the many aspects of university life.

UCA specialist staff and teams can provide student with information, advice and guidance on various aspects of their university, academic and personal life.

Services include.

- Accessibility
- Disability & Specific Learning Difference/Difficult
- Career and Professional Practice
- Health and Wellbeing
- Library and Equipment rental
- Tailored international student support.
- Carers, care experienced and estrange student support.
- Academic Advising
- Local information

For more information please visit - https://www.uca.ac.uk/study-at-uca/student-services/

INCOMING STUDENT GUIDE

Access the UCA Incoming Student Guide here