



## **Executive Director, Continuing & Professional Studies**

### **Kwantlen Polytechnic University Metro Vancouver, British Columbia**

Kwantlen Polytechnic University (KPU) is a regionally focused, teaching-led institution. Situated in Metro Vancouver, and with an operating budget of approximately \$140 million, KPU is a multi-sector university offering a wide array of undergraduate degree programs, trades and technology programs, and one and two-year certificate and diploma programs to 18,000 students on campuses in Surrey, Richmond, Langley and Cloverdale.

Reporting to the Provost and Vice-President Academic, the Executive Director Continuing and Professional Studies will be responsible for research and identification of market opportunities, program feasibility assessments, business development, organization, coordination, marketing, fiscal accountability, supervision and evaluation of Continuing and Professional Studies at KPU, ensuring that these initiatives support KPU's strategic priorities. Led by the Executive Director, Continuing and Professional Studies will work in partnership with the academic Deans, faculty and key stakeholders to develop new non-credit and credit courses and programs, expand the student base, foster awareness in the community, and represent the interests of KPU.

The successful candidate will have a graduate degree and significant experience working in post-secondary continuing education preferably within a unionized environment. The incumbent will have a proven ability to lead the development of creatively compelling professional programs that are in tune with demographic, social and market trends. The position requires exceptional managerial and entrepreneurial skills. As well, the Executive Director will have strong emotional intelligence, exhibit outstanding social awareness and relationship management skills in order to create and maintain effective partnerships with Deans and their Faculties. Finally, the Executive Director will lead and motivate a small team of education professionals, build strong interpersonal relationships, and oversee a substantial budget.

Help KPU elevate its superb reputation as a multidisciplinary post secondary institution that fuels future generations by sharing your superior leadership skills and enthusiasm. To explore this unique leadership opportunity, please call Barb Steele, Human Resource Consultant at 604-599-2277.

To be considered for this position, please submit your resume and related information via email to [employ@kwantlen.ca](mailto:employ@kwantlen.ca).

The competition will remain open until an appointment is made, but a review of candidates will begin on March 1, 2013