

## Program/Course Health & Safety Form

<b>Date:</b> 8/11/2020	<b>Campus:</b> Langley
<b>Faculty:</b> Science and Horticulture	<b>Program:</b> Golf Course Irrigation-HORT 2437
<b>Date of first group of students on campus:</b> 3/9/2021	<b>Date of first group of students to leave campus:</b> 3/30/2021
<b>Date of second group of students on campus (if needed):</b> Click or tap to enter.	<b>Date of second group of students to leave campus (if needed):</b> Click or tap to enter.
<b>Number of students anticipated on campus and on which days:</b>  These will be done in 3 lab sessions at Field Lab golf course with a maximum of 8 students per session. If this class has more than 8 students, 2 replications of each lab will be required. Based on data, enrollment will be less than 8 students.  Tues, Mar 9, 8:00-10:30 AM Tues, Mar 16, 8:00-10:30 AM Tues, Mar 30, 8:00-10:30 AM	<b>Number of employees on campus to support this program and on which days:</b> 1 faculty member and 1 instructional associate  <b>Instructor Name:</b> Stan Kazymierchyk
<b>Rationale for why students need to be on campus:</b>  All HORT 2437 lecture material will be online. Lab material preparation will be adapted for online learning, but the following performance-based evaluations must be done in person at our Field Lab to ensure students meet the learning outcomes. <ol style="list-style-type: none"> <li>1. Practice essential irrigation system repairs</li> <li>2. Charge up irrigation system, then observe and record deficiencies.</li> <li>3. Practice irrigation troubleshooting techniques</li> </ol>	
Have you informed the Registrar of the scheduling requirements for this course? Yes/no and when informed? The scheduling office will be notified on August 21 <sup>st</sup> .	

**PPE requirements for students, faculty, and staff (quantity needed).**

- Students responsible for supplying and using:
  - Steel-toe boots, Cloth face mask, Hi-vis vest, Safety glasses, Nitrile gloves, Long pants.
  - Weather gear as needed.
  - Lab staff to supply sanitizing spray and paper towels.

**Has there been consultation with the Faculty OH&S Committee or the instructor? (provide details).**

May 15<sup>th</sup>: Walk around with Dean Worobec, Associate Dean Joel Murray (Faculty OH&S Cttee) Dept. Co-Chairs and Instructional Associate to identify the maximum number of stations while maintaining a physical distance of at least 2 metres.

**Students must conduct Covid-19 self-assessment prior to arriving on campus and attending class.**

**Safety Plan for Employees and Students:**

- Wash and sanitize your hands as soon as you enter the Field Lab at wash stations provided
- Field Lab access doors will be propped open to eliminate the necessity to touch door handles
- Don't touch your face, nose and/or eyes
- Wear safety glasses
- Wear gloves
- Maintain a minimum 6' distance from all others by staying within painted spots on turf
- Follow directional traffic pattern arrows painted on turf as directed
- Handle tools and equipment only as directed
- Disinfect tools and equipment as directed, or wait until disinfection done by staff
- Stay home if COVID symptoms are present and notify Instructor immediately
- Declare any potential symptoms that develop during Lab

A student or employee may also personally choose to wear a face mask if they have one.

Students and employees will be required to wear a face mask when:

- Using equipment or chemicals that require it for safety reasons
- If they are required to be within 2 meters of another person

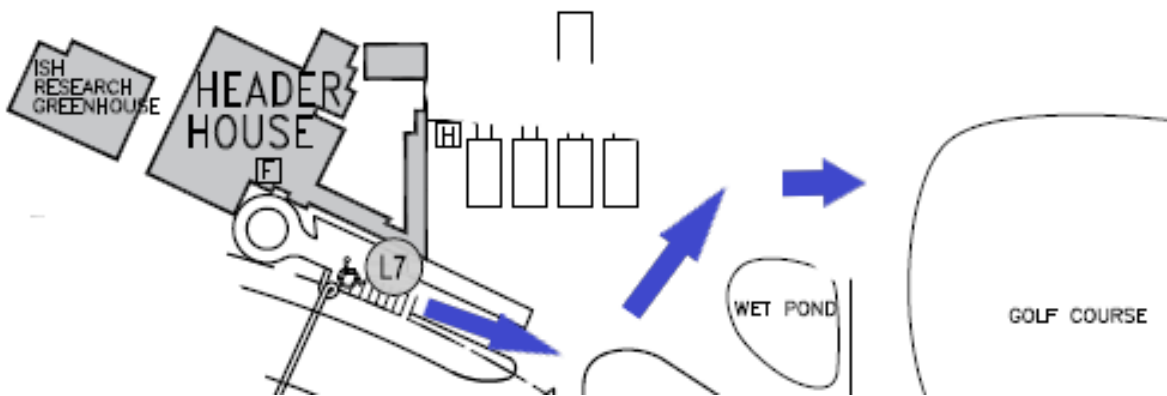
**Have you consulted with Dr. David Florkowski, AVPA before submitting this request?**

Dr. Florkowski toured North Campus in May 2020.

**Submitted by:** Dr. Elizabeth Worobec, Dean, Faculty of Science and Horticulture

<p><b>Approved by Provost and VPA:</b> Dr. Sandy Vanderburgh</p>	<p><b>Signature:</b> Click or tap here to enter text. <b>Date:</b> Click or tap to enter a date.</p>
<p><b>Approved by the Office of Health &amp; Safety</b> <b>Name:</b> Click or tap here to enter text.</p>	<p><b>Signature:</b> Click or tap here to enter text. <b>Date:</b> Click or tap to enter a date.</p>

Insert sketch(es) of classroom arrangement and “flow of students” here.



# COVID 19-Classroom/Shop/Laboratory Safety Plan Checklist

Department:

Campus:

Completed by:

Date:

## Overview

- The following checklist must be completed for spaces being used for face to face activities/instruction.
- The intent is to ensure that minimum requirements are being considered to maintain safe spaces for employees and students in our classrooms, shops and laboratories.
- This checklist is by no means exhaustive and there may be other measures unique to your spaces that may need to be considered in developing your classroom/shop/laboratory safety plan.
- The requirements identified are consistent with the current guidelines provided by the Provincial Health Officer, BC Center for Disease Control and WorkSafe BC.

**When completing this checklist describe the implementation details for each item indicated as “yes”.**

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1. Orientation, information and training on the Department’s Covid-19 Safety plan has been provided to employees and students?

Yes

Not Applicable

2. Handwashing posters posted in all washrooms?

Yes

Not Applicable

3. Students/employees are reminded to practice good hygiene during class and to wash hands immediately before and after class?

Yes

Not Applicable

4. Nearest handwashing sink located, is stocked and has been identified to students?

Yes

Not Applicable

5. Students have been advised that no eating/drinking is permitted during classes in classroom/shop/lab?

Yes

Not Applicable

6. Physical distancing posters posted in classrooms/shops/labs and throughout the common areas?

Yes

Not Applicable

7. The maximum number of persons allowed in a space has been determined in order to maintain 2-meter physical distancing?

Yes

Not Applicable

8. Occupancy limit signage posted on door?

Yes

Not Applicable

9. Directional arrows to support flow of people throughout the teaching space are in place?  
Provide a floor plan with your plan indicating direction of flow of people, location of workstations, entry and exit points.

Yes

Not Applicable

10. If applicable, Facilities has been notified of additional cleaning needs for building/classrooms/shop/lab?

Yes

Not Applicable

11. If applicable, Facilities has been notified of additional signage required for the classroom/shop/lab?

Yes

Not Applicable

12. Students have been provided instruction on where to spend their break time? (No social gatherings, leave the building, in their cars)

Yes

Not Applicable

13. Classroom/shop/lab set up to allow for 2 meters physical distancing between all occupants?

Yes

Not Applicable

14. Demonstration and work areas set-up to allow for 2 meters physical distancing?

Yes

Not Applicable

15. If physical distancing or other measures are not practical installation of barriers or sneeze guards has been considered?

Yes

Not Applicable

16. Handouts, papers, pens, etc. are not physically provided to students? (Use e-versions, students provide their own, etc.)

Yes

Not Applicable

17. When possible, students should have their own dedicated tools/equipment? (Items are not shared between students during class).

Yes

Not Applicable

18. Common touch points and tools/equipment that must be shared are identified?

Yes

Not Applicable

19. Cleaning and disinfecting program in place for cleaning/sanitizing shared tools/equipment and touch points?

Yes

Not Applicable

20. Students and employees are given instruction for the safe and correct use of any cleaning/sanitizing materials?

Yes

Not Applicable

21. Safety Data Sheets available for cleaning/disinfecting supplies?

Yes

Not Applicable

22. Students/employees are given instruction for the safe and correct use of any provided personal protective equipment (PPE)? Instruct students/employees on how to safely use, remove, and dispose/clean (as applicable) any required PPE for the class. **Please note in regards to Covid-19, PPE should only be considered when physical distancing and other measures are not practical to implement.**

Yes

Not Applicable

23. First Aid protocol has been reviewed with students and employees? Students in need of first aid to notify instructor and instructor to call First Aid Attendant. Follow directions of First Aid Attendant.

Yes

Not Applicable

24. A process has been developed to deal with employees not following the control measures?

Yes

Not Applicable

25. A process has been developed to deal with students not following the established control measures?

Yes

Not Applicable



26. A process is in place to advise employees to stay home if sick, and how to report COVID-19 like symptoms? (Supporting measures should also be in place to accommodate absences and provide coverage, if applicable)

Yes

Not Applicable

27. A process is in place to advise students to stay home if sick and how to report COVID-19 like symptoms? (Supporting measures should also be in place to accommodate absences?)

Yes

Not Applicable

28. Students are advised to self-monitor and notify instructor if not feeling well?

Yes

Not Applicable

29. Employees are encouraged to self-monitor and to notify supervisor if not feeling well?

Yes

Not Applicable