

Program/Course Health & Safety Form

Date: 7/29/2020	Campus: Tech
Faculty: Trades and Technology	Program: Welder Testing
Date of first group of students on campus: 5/26/2020	Date of first group of students to leave campus: 5/29/2020
Date of second group of students on campus (if needed): 6/5/2020	Date of second group of students to leave campus (if needed): 6/12/2020
Number of journeymen/ women anticipated on campus and on which days: 10 on Tuesday, May 26: 0730-1400 10 on Wednesday, May 27: 0730-1400 10 on Thursday, May 28: 0730-1400 10 on Friday, May 29: 0730-1400 Note: different testers will be in attendance each day As Friday, June 5, Welding Testing will be conducted only on Fridays, as follows: June 12, June 19, June 26, July 3, July 10, July 17, July 24, July 31, August 7, August 14, August 21, August 28, September 4, September 11, etc.	Number of employees on campus to support this program and on which days: 4 faculty, 3 support staff, and at least 1 Canadian Welding Bureau inspector or 1 BC Technical Safety inspector will be on campus every test day. Instructor Names: Al Sumal, Chris Matskiw, Mike Lloyd and Mike Rumpeltes.
Rationale for why welders need to be on campus: Employers require Canadian Welding Bureau (CWB) certification or BC Technical Safety certification. Our records show almost 50 welders who need CWB or BC welding certification. This requirement has not eased as they have been deemed as essential workers and/or their working has been deemed as an essential workplace. KPU is an authorized welding testing facility. The May offerings will deal with the back-log. As of June 5, the Friday-only Welder Testing will suffice. No daytime welding classes are on campus on Fridays. The only welding students who are in the welding shop are those in the evening welding programs (4:00 pm to 10:00 pm).	

Have you informed the Registrar of the scheduling requirements for this course? Yes/no and when informed?

No, this is not an OREG offering.

PPE requirements for students, faculty, and staff (quantity needed).

10 Face masks (not N95) for when instructor must be within the 6-foot proximity.

1 Tool sanitizer at the tool crib.

1 Hand washing station in the welding shop.

Each welder will bring his / her own full-head breathing apparatus, hearing protection, eye protection and footwear.

Has there been consultation with the Faculty OH&S Committee or the instructor? (provide details).

Yes. Brian Moukperian spoke with Pablo Dobud. Pablo provided direction on floor markings for traffic flow, official hand washing handouts/e-handouts, and posters.

Dr. David Florkowski conducted a site visit and has provided direction for all KPU programs. Signage posted at all entrances to KPU Tech stating “Stay Home If You Are Sick”.

Students must conduct Covid-19 self-assessment prior to arriving on campus and attending class.

Safety Plan for Employees and students:

The employee and students will be following the physical distancing guidelines.

Directional arrows and stanchions are in place to clearly designate pedestrian traffic flow.

The Welder Testing booths are individual contained spaces with dedicated air intake and extracts. The perforated partitions, which had separated the adjacent welding booths, were removed and replaced with sheet metal partitions.

There is a washroom near the entrance to the Welding Shop where handwashing will occur. All welders required to wash their hands when leaving the shop and returning to the shop.

Welder Testing does not involve any classroom instruction.

At the request of Robert Tsin, Technical Safety BC, on July 7, 2020, the following (additional) Safety Plan measures will be applied:

- a) The Covid-19 Checklist, update on July 20, 2020, should be referenced with this Program / Course Health & Safety Form, dated July 29, 2020;
- b) The procedure for the event where someone falls sick or becomes symptomatic while on site (during the Welding Test) has been included in the Covid-19 Checklist, dated July 20, 2020, and approved by Dr. Florkowski on July 28, 2020. For the record, the Welder Examinee who falls sick or becomes symptomatic shall inform the Welder Examiner of his / her symptoms, who will

COVID 19-Classroom/Shop/Laboratory Safety Plan Checklist

Department:

Campus:

Completed by:

Date:

Overview

- The following checklist must be completed for spaces being used for face to face activities/instruction.
- The intent is to ensure that minimum requirements are being considered to maintain safe spaces for employees and students in our classrooms, shops and laboratories.
- This checklist is by no means exhaustive and there may be other measures unique to your spaces that may need to be considered in developing your classroom/shop/laboratory safety plan.
- The requirements identified are consistent with the current guidelines provided by the Provincial Health Officer, BC Center for Disease Control and WorkSafe BC.

When completing this checklist describe the implementation details for each item indicated as “yes”.

1. Orientation, information and training on the Department’s Covid-19 Safety plan has been provided to employees and students?

Yes

Not Applicable

2. Handwashing posters posted in all washrooms?

Yes

Not Applicable

3. Students/employees are reminded to practice good hygiene during class and to wash hands immediately before and after class?

Yes

Not Applicable

4. Nearest handwashing sink located, is stocked and has been identified to students?

Yes

Not Applicable

5. Students have been advised that no eating/drinking is permitted during classes in classroom/shop/lab?

Yes

Not Applicable

6. Physical distancing posters posted in classrooms/shops/labs and throughout the common areas?

Yes

Not Applicable

7. The maximum number of persons allowed in a space has been determined in order to maintain 2-meter physical distancing?

Yes

Not Applicable

8. Occupancy limit signage posted on door?

Yes

Not Applicable

9. Directional arrows to support flow of people throughout the teaching space are in place?
Provide a floor plan with your plan indicating direction of flow of people, location of workstations, entry and exit points.

Yes

Not Applicable

10. If applicable, Facilities has been notified of additional cleaning needs for building/classrooms/shop/lab?

Yes

Not Applicable

11. If applicable, Facilities has been notified of additional signage required for the classroom/shop/lab?

Yes

Not Applicable

12. Students have been provided instruction on where to spend their break time? (No social gatherings, leave the building, in their cars)

Yes

Not Applicable

13. Classroom/shop/lab set up to allow for 2 meters physical distancing between all occupants?

Yes

Not Applicable

14. Demonstration and work areas set-up to allow for 2 meters physical distancing?

Yes

Not Applicable

15. If physical distancing or other measures are not practical installation of barriers or sneeze guards has been considered?

Yes

Not Applicable

16. Handouts, papers, pens, etc. are not physically provided to students? (Use e-versions, students provide their own, etc.)

Yes

Not Applicable

17. When possible, students should have their own dedicated tools/equipment? (Items are not shared between students during class).

Yes

Not Applicable

18. Common touch points and tools/equipment that must be shared are identified?

Yes

Not Applicable

19. Cleaning and disinfecting program in place for cleaning/sanitizing shared tools/equipment and touch points?

Yes

Not Applicable

20. Students and employees are given instruction for the safe and correct use of any cleaning/sanitizing materials?

Yes

Not Applicable

21. Safety Data Sheets available for cleaning/disinfecting supplies?

Yes

Not Applicable

22. Students/employees are given instruction for the safe and correct use of any provided personal protective equipment (PPE)? Instruct students/employees on how to safely use, remove, and dispose/clean (as applicable) any required PPE for the class. **Please note in regards to Covid-19, PPE should only be considered when physical distancing and other measures are not practical to implement.**

Yes

Not Applicable

23. First Aid protocol has been reviewed with students and employees? Students in need of first aid to notify instructor and instructor to call First Aid Attendant. Follow directions of First Aid Attendant.

Yes

Not Applicable

24. A process has been developed to deal with employees not following the control measures?

Yes

Not Applicable

25. A process has been developed to deal with students not following the established control measures?

Yes

Not Applicable

26. A process is in place to advise employees to stay home if sick, and how to report COVID-19 like symptoms? (Supporting measures should also be in place to accommodate absences and provide coverage, if applicable)

Yes

Not Applicable

27. A process is in place to advise students to stay home if sick and how to report COVID-19 like symptoms? (Supporting measures should also be in place to accommodate absences?)

Yes

Not Applicable

28. Students are advised to self-monitor and notify instructor if not feeling well?

Yes

Not Applicable

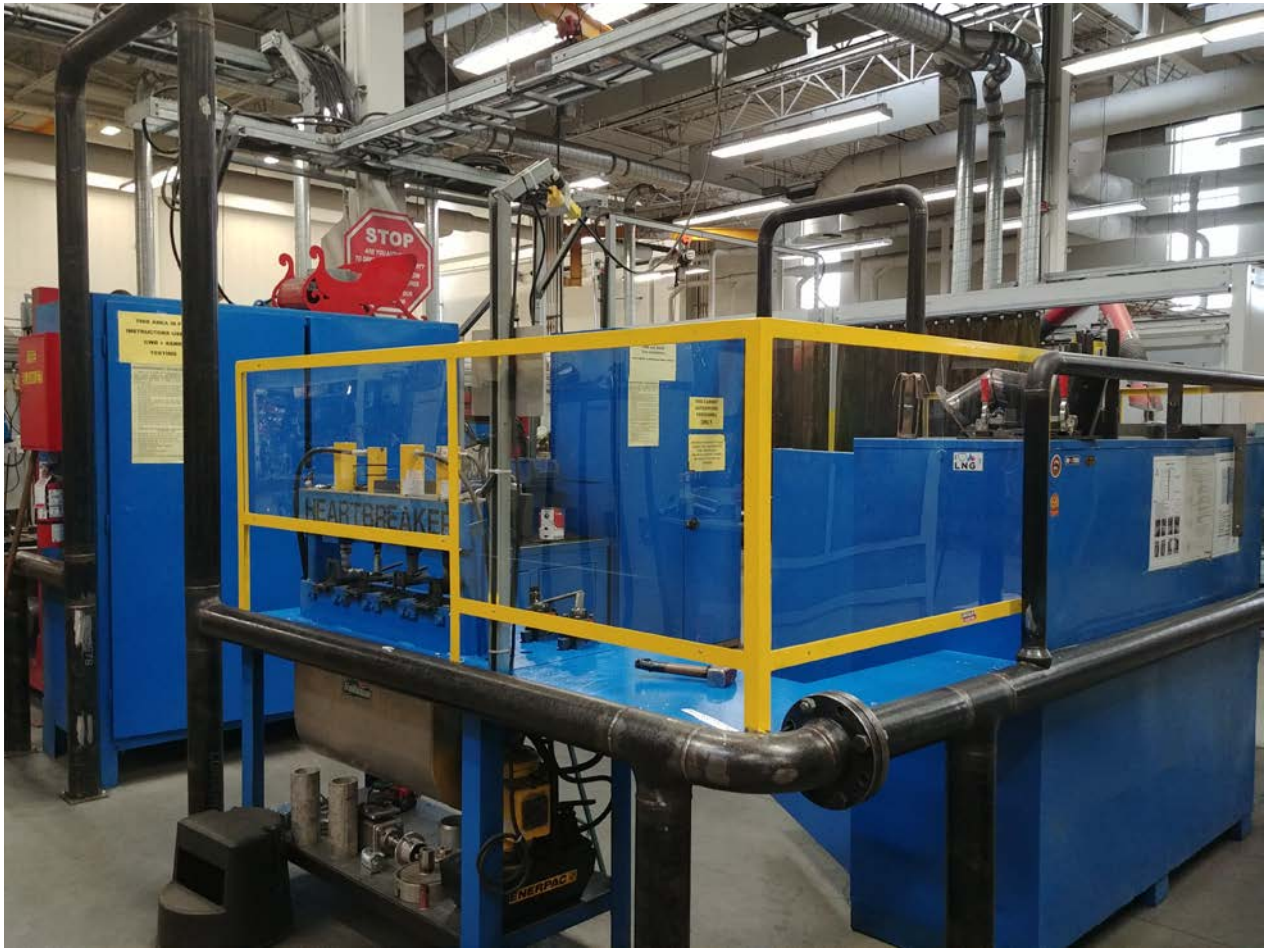
29. Employees are encouraged to self-monitor and to notify supervisor if not feeling well?

Yes

Not Applicable



Spacing on floor in entryway



Plexiglas surrounding CWB and instructor evaluation booth



Individual booth showing air extraction, signage, and solid metal walls



