

GLOBAL FACULTY EXPERIENCES GRANT KPU INTERNATIONAL

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Overview

The Global Faculty Experiences Grant offers KPU faculty members the opportunity to receive up to \$7000 in funding to participate in international experiences that enrich KPU's global presence. These activities can encompass various aspects, including fostering students' global awareness within their home environment or abroad. Engaging in international contexts enables faculty members to share and acquire best practices, promote student mobility, forge and reinforce partnerships with international institutions, and spearhead substantial international projects that align with higher education's globalization objectives. This initiative aligns with the [Academic Plan](#) and [Vision 2026](#), contributing significantly to KPU's strategic goals.

Each applicant is eligible for a maximum of \$7000 in grant funding and is strongly encouraged to seek additional financial support from external and internal sources, such as departmental funds and the 0.6% PD Funds. This comprehensive approach aims to empower faculty members to embark on impactful international experiences and bolster KPU's global outreach.

Expected Outcomes:

Advancing Internationalization at Home:

- Promoting a culture of internationalization within KPU.
- Creating an environment that welcomes diverse perspectives and cultures.

Continuous Development of Intercultural Competencies:

- Facilitating the ongoing growth of intercultural skills among KPU faculty members.
- Equipping faculty to deliver a curriculum that aligns with global and cultural awareness for the modern workforce.

Fostering Global Citizenship Among Students:

- Cultivating a sense of global responsibility and awareness among KPU students.
- Preparing students to actively engage in global issues and challenges.

Enriching the Curriculum with International Elements:

- Integrating international perspectives and content into course offerings.
- Enhancing the educational experience by incorporating global perspectives.

Contribution to Vision 2026 and the Academic Plan:

- Aligning the project's outcomes with KPU's strategic vision for 2026.
- Supporting the university's academic goals and priorities.

Community Engagement through Shared Learning Experiences:

- Promoting collaborative learning experiences within the KPU community.
- Encouraging knowledge-sharing activities among students and fellow faculty members.

Eligible Activities and Expenses

Eligible Activities (examples)

Priority will be granted to proposals for the Global Mobility Experiences Grant that demonstrate alignment with the United Nations Sustainable Development Goals (SDGs). Here are some activity ideas organized around different SDGs:

SDG 1: No Poverty

- Volunteer abroad with organizations focused on poverty alleviation.
- Participate in community development projects in impoverished regions.

SDG 3: Good Health and Well-being

- Assist in healthcare clinics and medical outreach programs in underserved areas.
- Promote public health awareness through workshops and educational campaigns.

SDG 4: Quality Education

- Teach or facilitate workshops in universities in developing countries.
- Support educational technology initiatives for remote and underserved communities.

SDG 5: Gender Equality

- Work with organizations or universities supporting women's empowerment and gender equality.

- Engage in workshops, seminars or conferences on gender-based violence and discrimination.

SDG 13: Climate Action

- Engage in workshops, seminars or conferences to raise awareness about climate change and its impacts.
- Support educational initiatives to promote sustainable practices.

SDG 17: Partnerships for the Goals

- Collaborate with NGOs, international organizations and universities to build cross-cultural partnerships and networks for sustainable development.
- Facilitate workshops and conferences on global cooperation and the SDGs.
- Support KPU in creating impactful service learning programs that empower communities and foster student growth and civic engagement

**The examples shown above are for reference only; other projects or initiatives can be presented as part of the application*

Eligible Expenses

- Flights
- Accommodation
- Per diems
- Transportation
- Immunizations (if necessary, as outlined by the [Government of Canada's official travel advisory](#) website, or as prescribed at a travel clinic)
- Conference fees (if applicable and relatable to a direct international focus)

NOTE: ALL EXPENSES MUST CORRESPOND AND COMPLY WITH KPU'S [BUSINESS AND TRAVEL EXPENSE POLICY & PROCEDURES](#).

Ineligible Expenses

- Salary and Benefits, including backfilling/paying for a substitute instructor while you travel
- Passport fees
- Personal travel, activities, or meetings
- Capital and/or infrastructure cost, including software purchase
- Expenses related to engagement in pastoral, missionary, or other professional religious activities

Application Process

Selection Criteria

Version: September 6, 2023

All applications received by the deadline will be assessed by the Global Mobility committee. The selection criteria include:

- Applicants must be **REGULAR (Full-time or Part-time) or NON-REGULAR TYPE 2** KPU faculty employees. Please refer to regular KPU faculty employee definitions as outlined in the faculty collective agreement. See Article 1, Section 1.05 (Definitions).
- Online application and supporting documents are received by the deadline posted
- The Dean has approved the trip, and is willing to sign off on a Travel Authorization Form
- Eligible and complete applications will be assessed based on:
 - The proposed activities' link to KPU's Vision 2026 and Academic Plan
 - The proposed activities' direct benefit to students' development of global citizenship and the KPU community
 - Potential in strengthening current partnerships at KPU or initiating new partnerships
 - How the proposed activity will drive internationalization across KPU campuses?
 - Accuracy of budget and qualifications of the applicant
 - Ability to demonstrate that funds will be used within 6-12 months of being selected

Application Deadline

Applications must be received by

- The application deadline is **October 31, 2023**

Application Documents

- Submit an **Application Form** and **supporting documents**:
 - Additional budget form (if applicable)
 - CV of the applicant
 - A "Letter of Invitation" from the host institution and/or partner (if applicable)

**Please note that it is also required to have the approval to travel by the time period you indicated by your supervisor/Dean*

Completed applications must be sent to Global Development Team at global.partnerships@kpu.ca

Post Trip Requirements

Applicants must also submit the following documents within 30 days of completion of their faculty mobility activities:

- A personal note of thanks and/or testimonial to KPU
- A post-trip report to KPU International
- A sharing presentation with other fund recipients in the semester after project completion (if applicable)
- Flight booking
- Confirmation of experience from the host (if applicable)

Need additional support or have a question? Reach out to the KPU International Global Development office (global.partnerships@kpu.ca). **But first, please check out the FAQ.**

FAQ

The purpose of this FAQ section is to answer common questions faculty may have with regard to the guard.me Global Mobility Fund.

1. I am a part-time regular KPU faculty member. Am I eligible to apply?

Yes, you are eligible to apply as long as you are a regular KPU faculty member.

2. I am a Non-Regular Type 2 KPU faculty member. Am I eligible to apply?

Yes, you are eligible to apply as long as you are a “Type 2” Non-Regular KPU faculty member.

3. How long will I have before I have to use the funds?

The approved amount will be disbursed to the faculty before or by March 15th, 2024. However, it is important to note that the experience must be completed by December 2024. In the event that a faculty member chooses not to proceed with their proposed activity, they are required to reimburse the approved amount along with any non-refundable expenses incurred using the allocated funds.

4. What if there are trip disruptions due to COVID-19/pandemic-related reasons or other unforeseen circumstances that require me to cancel my trip?

If the funds have already been issued, you must repay the total amount, including any non-refundable expenses made using the allocated funds. Otherwise, your funding request will be cancelled if the funds have yet to be issued. However, we encourage you to resubmit an updated proposal and application for consideration in the next round of funding. *We also recommend booking refundable options or purchasing cancellation insurance for expenses incurred.*

5. Can the funds allocated be deferred?

Due to limited funding, it is important to note that deferring payments for a scheduled activity will

not be possible. If the circumstances surrounding the activity change, we kindly request that the faculty member promptly notifies KPU International.

6. How will the funds be distributed? Will I have to advance the payments?

Payment will be made in advance via a cheque or direct deposit for the amount approved by the selection committee. For cheque requisitions, you will need to provide the necessary information. Additionally, you must submit one of the following documents as proof: a flight booking confirmation, conference registration confirmation, or an invitation letter that includes the duration of the activity. These documents should be submitted to KPU International.

7. How many grants are available for distribution?

KPU International hopes to provide seven faculty mobility opportunities through this fund. More faculty mobility opportunities may be funded as capacity permits. Annual distribution amounts may vary from year to year.

8. What are the timelines for receiving applications in 2022 and 2023?

Application Deadline	Selection Committee Meeting	Notification sent to Applicants
October 31, 2023	November 1-10 th , 2023	November 15 th – 24, 2023

If your international activity necessitates an earlier approval date, kindly contact us at global.partnerships@kpu.ca, and we will assess your request on a case-by-case basis.

9. Can I spend the funds on another project not outlined in the global mobility application?

No, all funds must be exclusively allocated to the activity approved in the submitted application.

10. Can I apply for funding more than once?

If you were successful in receiving the Global Faculty Experiences Grant or the guard.me Global Mobility Fund, priority would be given to applicants who have not been awarded. Should additional funds be available, other applicants will be considered.

11. Who can I contact if I need additional support?

Should you have additional questions, or require support in connecting with existing KPU partners, please reach out to our Global Development team global.partnerships@kpu.ca.