

Contact Information

Name

Title

Faculty/Area

KPU Email

Phone Number

**Have you received the
guard.me Global Mobility
Fund in the past?**

Yes

No

If yes, define value
and project name

Proposed Project/Initiative

Project/Initiative Title

Location (Country and City/
Region)

Local Partners (if applicable)

Proposed Travel Dates
(MM/DD/YY to MM/DD/YY)

**1. Project/Initiative Overview
(i.e. Executive Summary)**
(1500 characters or less)

**2. How does the project/
initiative align with KPU's
Academic Plan and Vision
2023?**

(1000 characters or less)

**3. How will the project/
initiative directly benefit
students and drive
internationalization at KPU?**

(1000 characters or less)

**4. After completion and return
to Canada, how will you share
the knowledge obtained while
overseas? Please be as
specific as possible (i.e.
workshops, publishing
research paper, etc.)**

(1000 characters or less)

Proposed Budget

Flights

Per Diems/Meals
(Days*KPU Rate)

Accommodation

Transportation
(i.e. Airport transfers, in-country
taxis, etc.)

Immunizations (if applicable)

VISA (if applicable)

Conference Fees
(if applicable)

Other Expense #1 Amount

Other Expense #2 Amount

Other Expense #3 Amount

Total Expenses

If other fees should apply, please attach an excel sheet outlining additional budgets proposed

Other Revenue #1
(i.e. PD, KFA, etc.) Amount

Other Revenue #2
(i.e. PD, KFA, etc.) Amount

Total Other Revenue

**Total amount request from the
guard.me Global Mobility
Fund
(Max. \$4,000)**

Dean or Direct Supervisor Information

Name and Position

Comments (if applicable)

Donor Recognition & Appreciation

KPU International would like to acknowledge and recognize **guard.me International Insurance** as the donor for the Global Mobility Fund. In accepting the guard.me fund, you confirm and agree to provide a personal note of thanks to the donor. Faculty receiving the fund will be requested to give a statement or testimonial upon their return to be profiled on KPU International's communication channels.

I confirm, agree, and
acknowledge the statement
above

Acknowledgements

I confirm, acknowledge, and agree that I must comply with all statements presented in KPU's EMPLOYEE AGREEMENT AND ACKNOWLEDGEMENT FOR INTERNATIONAL MOBILITY form.

I confirm, acknowledge, and agree that all the funds provided by the Global Mobility Fund will only be used for the proposed initiative presented in this proposal.

I confirm, agree and
acknowledge the statement
above

Applicant's Signature

Date

INTERNAL USE ONLY

KPU International Approval

Date