

Research Ethics Board Meeting

June 20, 2012

1:00 – 4:00 pm Coast Capital Library – A2400

Minutes

Attendees: Kyle Matsuba, Chair, Kevin Hamilton, Joan Nesbitt, Kathryn Peterson, Constanza Rojas-Primus, Marion Taylor

Regrets: Nathalie Gagnon, Amandah Hoogbruin, Lisa Kitt, Michaela Lucas

Recorder: Leslee Birch

		Time
1	Approval of Agenda <ul style="list-style-type: none"> Moved and seconded that the agenda be approved. Unanimously Approved 	1:00
2	Approval of Minutes of the Meeting of May 16, 2012 <ul style="list-style-type: none"> Moved and seconded that the minutes be approved. Unanimously Approved 	
3	Business Arising from the Minutes	
3.1	New Members <ul style="list-style-type: none"> Letters have gone out to new members 	
3.2	Chair <ul style="list-style-type: none"> Moved and seconded that Kyle Matsuba continues as Chair. Unanimously Approved 	
3.3	Consent Forms – <i>attachment</i> <ul style="list-style-type: none"> Guidelines <ul style="list-style-type: none"> New document developed to assist in the Consent Form preparation Members discussed the form and offered suggestion for revisions Template <ul style="list-style-type: none"> Members discussed and suggested additional instruction to be included on the template 	
3.4	Course Based Research Information – <i>attachment</i> <ul style="list-style-type: none"> Members reviewed the draft and made comments for possible revisions 	
3.5	Psyc Subject Pool – <i>attachment</i> <ul style="list-style-type: none"> Information for REB members as to understand the purpose Psychology subject pool and how the students benefit from being research participants 	
3.6	Website <ul style="list-style-type: none"> Kyle Matsuba is working with Cathy Parlee to revised the Research Ethics website 	

4	Operating Procedures - None	
5	Full Reviews and Delegated Review - None	
6	Expedited Reviews	
6.1	2012-006	
6.2	2012-011 – additional documents requested	
6.3	2012-017	
6.4	2012-018	
6.5	2012-019 CBR	
7	Revisions	
7.1	2011-022	
7.2	2008-029	
8	Questions - None	
9	Completion/Progress Reports	
9.1	2011-006	
10	Any Other Business	
11	Next meeting dates	
	<div> <div>July 18, 2012</div> <div>August 15, 2012</div> </div> <div> <div>Cancelled</div> <div>1:00 – 4:00 pm</div> </div>	
12	Adjournment	2:45 pm