

Present

Board

Ariana Arguello
Kristan Ash
David Atkinson / President
Rebecca Darnell
Yuri Fulmer
Shane King
Scott Nicoll / Chair
Suzanne Pearce
Kim Richter
Derek Robertson
Gord Schoberg
Andrew Taylor-Eddy
Ken Tung
Amrik Virk

University Vice Presidents

Deborah Harkin / Human Resource Services
Gordon Lee / Finance & Administration
Judith McGillivray / Provost & VP, Academic

University Community Members

Jennifer Au / Instructor, Faculty of Science & Horticulture
Kathleen Bigsby / Director, Institutional Analysis & Planning
Art Coren / Dean, Faculty of Business
Jody Gordon / AVP Student Affairs
Brad Head / Kwantlen Student Association
Sandi Klassen / University Secretary
Vivian Lee / Director, Budgeting
Kathy Lylyk / Exec. Dir., Finance
Elizabeth Merritt / University Secretariat
Jeff Norris / Chief Advancement Officer
Terri Van Steinburg / Kwantlen Faculty Assn.

Regrets

Arvinder Bubber

Call to Order

The Chair called the meeting to order at 4:32pm.

Confirmation of Agenda

Moved by Derek Robertson; seconded by Gord Schoberg:
THAT the Board of Governors approve the agenda.

MOTION CARRIED

Consent Agenda

Moved by Rebecca Darnell; seconded by Gord Schoberg:
THAT the Board of Governors approve the Consent Agenda.

MOTION CARRIED

Items approved on the Consent Agenda are:

- i. Minutes 24 March 2010
- ii. Kwantlen Student Association Audited Financial Statements Fiscal Year Ended 2009

Accountability Plan and Report 2009/10

Kathleen Bigsby, Director of Institutional Analysis and Planning, presented the 2009/10 Accountability Plan and Report.

Moved by Derek Robertson; seconded by Ariana Arguello:
THAT the Board of Governors receives the Accountability Plan and Report 2010/11 to 2012/2013.

MOTION CARRIED

Assurance of Successful President Performance

Policy 3.2, *Treatment of Employees*

Moved BY Amrik Virk; seconded by Derek Robertson :
THAT the President is in compliance with Policy 3.2, *Treatment of Employees*.

MOTION CARRIED

Policy 3.3, *Compensation & Benefits*

Moved by Yuri Fulmer; seconded by Gord Schoberg:
THAT the President is in compliance with Policy 3.3., *Compensation & Benefits*

MOTION CARRIED

Monitoring Reports

Upcoming Monitoring Reports

The president will submit the following monitoring reports between August and November 2010.

- Policy 3.7, *Emergency Succession*
- Policy 3.8, *External Alliances*
- Policy 4.1, *Number One Teaching Led University*
- Policy 4.2, *Students Prepared for Leadership, Service and Success*
- Policy 4.3, *Region Benefits from Kwantlen*

Finance & Audit Committee Report

Audited Financial Statements for the Year Ended March 31, 2010

Gordon Lee presented the Audited Financial Statements for the Year Ended March 31, 2010 and thanked Kathy Lylyk, Vivian Lee, Angela Tao and Debbie Schmaltz for their hard work. He noted that the selection of auditors will be going out to tender as part of the Kwantlen purchasing process.

Moved by Rebecca Darnell ; seconded by Shane King:
THAT the Board of Governors approve the Kwantlen Polytechnic University Audited Financial Statements for the Year Ended March 31, 2010.

MOTION CARRIED

Enrolment Statement for Year Ended March 31, 2010

Shane King noted that post-secondary institutions are no longer required by the Government of BC to have audited enrolment statements since the information in the statements is extracted from a database to which the government has access.

**Moved by Derek Robertson; seconded by Amrik Virk:
THAT the Board of Governors approve the Kwantlen Polytechnic
University Enrolment Statement for the Year Ended March 31, 2010.
MOTION CARRIED**

Senate Report

The President updated the Board on Senate activities from March, April and May, 2010.

Policy Development

The following Board meeting schedule for 2011 is proposed (Wednesdays 3-6):

- January 19
- March 23
- June 1
- September 21
- November 23

**Moved by Shane King; seconded by Amrik Virk:
THAT the Board of Governors approve the Board meeting schedule
for 2011 as outlined.**

MOTION CARRIED

Revision to Bylaw No. 4, Fees

At the March 24, 2010 Board meeting, Derek Robertson delivered a Notice of Motion regarding the listing of International Fees in Bylaw No. 4, *Fees*.

**Moved by Yuri Fulmer; seconded by Shane King:
THAT the Board of Governors waive the written notice of a revision
to Bylaw No. 4, *Fees*.**

MOTION CARRIED

**Moved by Derek Robertson; seconded by Gord Schoberg:
THAT the Board of Governors amend Bylaw No. 4, *Fees* to include
the listing of international student fees.**

MOTION CARRIED

Board Appointment to Kwantlen Foundation

Rebecca Darnell has served as the Board's liaison to the Kwantlen Foundation for several years. Ms. Darnell's term of office is fulfilled on July 31, 2010.

Moved by Rebecca Darnell; seconded by Shane King:

THAT the Board of Governors appoint Ariana Arguello as the Board's liaison to the Kwantlen Polytechnic University Foundation until January 2012.

MOTION CARRIED

**Governance Committee
Report****Board Committee Structure**

At its May 5, 2010 meeting, the Board Governance Committee discussed the number of Board committees that existed and whether to amalgamate or eliminate some of them.

Moved by Yuri Fulmer; seconded by Rebecca Darnell:

THAT the Board of Governors approve the Board Assets Committee be collapsed and included in the Board Finance and Audit Committee

AND

THAT the Board Fundraising Committee be eliminated.

MOTION CARRIED

Revision to Bylaw No. 1, *University Board and Officers*

At its May 5, 2010 meeting, the Board Governance Committee discussed revisions to the bylaw regarding the term of office of the Board Chair and the succession of Vice Chair to Chair.

Moved by Amrik Virk; seconded by Gord Schoberg :

THAT the Board of Governors approve revisions to Bylaw No. 1, *University Board and Officers, as submitted.*

After discussion, the Board made a motion to refer the bylaw to the Governance Committee for further revision.

Advisory Board (Non-Program) Policy

At its May 5, 2010 meeting, the Board Governance Committee discussed the policy which was drafted in compliance with the *University Act*, Sections 34(1) and 34(2).

The document will be posted on the policy development website for review before coming back to board for approval.

Moved by Rebecca Darnell; seconded by Amrik Virk:

THAT the Board of Governors give preliminary approval to draft Policy and Procedures, *Advisory Boards (Non-Program).*

MOTION CARRIED

Revision to Common Committee Terms of Reference

The committee discussed the terms of reference regarding whether the Board Chair is counted for quorum of committees or not.

Moved by Kim Richter; seconded by Gord Schoberg:

THAT the Board of Governors approve a revision to the Common Committee Terms of Reference, as submitted.

AMENDMENT MOVED by Derek Robertson; seconded by Ken Tung:

THAT quorum at committee meetings shall consist of 50% of the voting members except that the Board Chair's absence shall not impede the determination of quorum.

MOTION CARRIED

Board Retreat Agenda

September 8, 2010 is scheduled for the Board retreat. The Board discussed the retreat agenda.

Moved by Kristan Ash; seconded by Shane King:

THAT the Board of Governors approve the agenda for the upcoming Board Retreat.

AMENDMENT moved by Kim Richter; seconded by Gord Schoberg:

THAT that the roles of the Board and Senate be added as an agenda item as follows:

- 1. Governance History**
- 2. Understanding of the *University Act***
- 3. Roles of Board and Senate**
- 4. Draft Kwantlen Polytechnic University Vision**

AMENDED MOTION CARRIED

Election Rules

The Board received the election rules governing elections to the Board of Governors.

President's Report

The President's Newsletter and an update on the Kwantlen visioning exercise were included in the agenda package for information.

**Next Meeting Agenda
Contribution**

Twist Marketing's summary report will be on the agenda for the next meeting on September 29, 2010.

For the Good of the Order	The Board Chair noted that the terms of board members Rebecca Darnell and Andrew Taylor-Eddy will be completed during the summer. Kwantlen Vice President of Human Resource Services, Deborah Harkin, and Provost and Vice President, Academic, Judith McGillivray are retiring. He wished them well and thanked them for their contributions and service.
Evaluation of the Board as a Group	Yuri Fulmer noted that the tone of the meeting was positive, forward looking, and that members listened well.
Next Meeting	The next meeting will be September 29, 2010 in Richmond.
Adjournment	The meeting adjourned at 6:15.

BOARD CHAIR