

**Present**

**Board**

Ariana Arguello  
Kristan Ash  
David Atkinson / President  
Arvinder Bubber / Chancellor  
Ryan Keigher  
Suzanne Pearce  
Kim Richter  
Derek Robertson  
Gord Schoberg  
Ken Tung  
Amrik Virk / Chair

**University Vice Presidents**

Gordon Lee / Finance & Administration  
John McKendry / Academic

**University Community Members**

Jody Gordon / AVP Student Life  
Brad Head / Kwantlen Student Association  
Sandi Klassen / University Secretary  
Vivian Lee / Director, Budgeting  
Kathy Lylyk / Exec. Dir., Finance  
Elizabeth Merritt / University Secretariat  
Joanne Saunders / Director, Marketing & Communications  
Terri Van Steinburg / Kwantlen Faculty Assn.

**Regrets**

Yuri Fulmer  
Shane King  
Scott Nicoll

**Guests**

Beatrice Ortiz / Student  
Chris Yee / Kwantlen Runner

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**Call to Order**

The Board appointed Amrik Virk as Chair of the meeting. The Chair called the meeting to order at 4:50 pm.

**Confirmation of Agenda**

**Moved by Ken Tung; seconded by Arvinder Bubber:**  
**THAT the Board of Governors approve the agenda.**

**MOTION CARRIED**

**Consent Agenda**

**Moved by Derek Robertson; seconded by Ariana Arguello:**  
**THAT the Board of Governors approve the Consent Agenda.**

**MOTION CARRIED**

Items approved on the Consent Agenda are:

- a. Operational Consent Agenda
  - i. Public Bodies Report
- b. Board Consent Agenda
  - i. Minutes 16 June 2010

**Assurance of Successful  
President Performance**

**Policy 3.5, *Financial Condition & Activities***  
**MOVED BY Kim Richter; seconded by Kristan Ash:**  
**THAT the President is in compliance with Policy 3.5, *Financial Condition & Activities***

**MOTION CARRIED**

**Policy 3.6, *Asset Protection***  
**MOVED by Kim Richter; seconded by Ken Tung:**  
**THAT the President is in compliance with Policy 3.6., *Asset Protection*.**

**MOTION CARRIED**

**Policy 3.7, *Emergency Succession***  
**MOVED by Amrik Virk; seconded by Kim Richter:**  
**THAT the President is in compliance with Policy 3.7, *Emergency Succession*.**

**MOTION CARRIED**

**Monitoring Reports**

**Upcoming Monitoring Reports**

The president will submit the following monitoring reports between November 2010 and January 2011.

- Policy 3.0, *Global Executive Constraint*
- Policy 3.5, *Financial Condition & Activities*
- Policy 3.9, *Communication & Support to the Board*
- Policy 4.0, *Global Ends Statement*

**Board Self-assessment**

**Policy 1.6, *Board Chair's Role***  
**MOVED by Gord Schoberg; seconded by Kristan Ash:**  
**THAT the Board of Governors is in compliance with Policy 1.6, *Board Chair's Role***

**MOTION CARRIED**

**Policy 1.7, *Board Committee Principles***  
**MOVED BY Amrik Virk; seconded by Kim Richter:**  
**THAT the Board of Governors is in compliance with Policy 1.7, *Board Committee Principles*.**

**MOTION CARRIED**

**Policy 1.11, *Board Members' Individual Responsibilities***  
**MOVED BY Amrik Virk; seconded by Ken Tung:**  
**THAT the Board of Governors is in compliance with Policy 1.11, *Board Members' Individual Responsibilities*.**

**MOTION CARRIED**

## **Policy Development**

### **Board Budget 2011-2012**

There is no increase in the Board Budget for 2011-2012.

**MOVED by Kristan Ash; seconded by Suzanne Pearce:**

**THAT the Board of Governors approve the Board Budget 2011-2012.**

**MOTION CARRIED**

## **Finance & Audit Committee**

### **Signing Authority Policy**

The policy was revised to require two signatures on large contracts.

**MOVED by Kim Richter; seconded by Derek Robertson:**

**THAT the Board of Governors give preliminary approval to the Signing Authority Policy and Procedures for distribution to the University community.**

**MOTION CARRIED**

### **Selection & Appointment of Auditors Policy**

**MOVED by Kim Richter; seconded by Kristan Ash:**

**THAT the Board of Governors give preliminary approval to the Selection and Appointment of Auditors Policy and procedures for distribution to the University Community.**

**MOTION CARRIED**

### **Revision to Policy 3.5, *Financial Condition & Activities***

**MOVED by Kim Richter; seconded by Ryan Keigher:**

**THAT the Board of Governors approve revisions to Policy 3.5, *Financial Condition & Activities*.**

**MOTION CARRIED**

## **Board Governance Committee**

### **VP Academic Search Committee Board Representative**

**MOVED by David Atkinson; seconded by Derek Robertson:**

**THAT the Board of Governors appoint Amrik Virk to the VP Academic Search Committee as the Board Representative.**

**MOTION CARRIED**

### **Advisory Boards (Non-Program) Policy**

**MOVED by David Atkinson; seconded by Derek Robertson:**

**THAT the Board of Governors approve Advisory Board (Non-Program) Policy and Procedures for Notice of Motion to the University community.**

**MOTION CARRIED**

### **Common Committee Terms of Reference Revisions**

**MOVED BY Amrik Virk; seconded by Kim Richter;**

**THAT the Board of Governors approve revisions to the Common Committee Terms of Reference.**

**AMENDMENT MOVED by Derek Robertson; seconded by Kim Richter:  
THAT the Chancellor's presence or absence will not count against  
quorum.**

**AMENDMENT CARRIED  
AMENDED MOTION CARRIED**

**Governance Committee Terms of Reference Revisions**

**MOVED BY Amrik Virk; seconded by Kim Richter;  
THAT the Board of Governors approve revisions to the Governance  
Committee Terms of Reference.**

**MOTION CARRIED**

**Bylaw, No. 1, *University board and Officers*, Revisions**

A Notice of Motion was received for revisions to Bylaw, No. 1, as  
required in Bylaw No. 8, Amendment of Bylaws.

**Board Committee Membership**

**MOVED BY Amrik Virk; seconded by Gord Schoberg;  
THAT the Board of Governors ratify Board committee appointments  
as recommended by the Board Governance Committee.**

**MOTION CARRIED**

**Policy 1.6, *Board Chair's Role*, Revisions**

**MOVED by Gord Schoberg; seconded by Ariana Arguello:  
THAT the Board of Governors approve revisions to Policy 1.6, *Board  
Chair's Role*.**

**MOTION CARRIED**

**Policy 1.7, *Board Committee Principles*, Revisions**

**MOVED BY Amrik Virk; seconded by Kim Richter;  
THAT the Board of Governors approve revisions to Policy 1.7, *Board  
Committee Principles*.**

**MOTION CARRIED**

**Policy 1.11, *Board Members' Individual Responsibilities*, Revisions**

**MOVED BY Amrik Virk; seconded by Ryan Keigher;  
THAT the Board of Governors approve revisions to Policy 1.11, *Board  
Members' Individual Responsibilities*.**

**MOTION CARRIED**

**Degree Approval**

**Moved by Derek Robertson; seconded by Ken Richter:  
THAT the Board of Governors approve the following Senate approved  
credentials:**

*Bachelor of Science in Applied Psychology*

*Fashion Marketing Diploma*  
*Critical Care Nursing Post-Baccalaureate Certificate*  
*Bachelor of Nursing*  
*Bachelor of Arts in Asian Studies*  
*Bachelor of Business Administration in Marketing Management*  
*Bachelor of Arts Major in Sociology*  
*Bachelor of Music in Musical Arts*  
*Bachelor of Arts Major in Anthropology*  
*Bachelor of Arts Minor in Counselling*  
*Bachelor of Arts Major in Creative Writing*  
*Bachelor of Arts Major in Philosophy*  
*Bachelor of Arts Major in Policy Studies*  
*Bachelor of Design in Product Design*  
*Bachelor of Horticulture Science Urban Ecosystems Major*  
*Bachelor of Horticulture Science Plant Health Major*  
*Bachelor of Science Major in Biology*  
*Bachelor of Science in Health Science*  
*Bachelor of Trades & Technology Innovation*

**MOTION CARRIED**

**MOVED by Arvinder Bubber; seconded by Ken Tung:**  
**THAT the Board of Governors specify that the prioritization of these degrees for implementation be brought forward as part of the 2011-2012 budget process.**

**MOTION CARRIED**

**Kim Richter OPPOSED**

**Email Motion re Joint Task Force on Bi-cameral Governance**

At its recent retreat the Board decided to invite Senate to join them on a task force regarding bi-cameral governance. At its September 17 meeting, the Board Governance Committee recommended that the Board approve a letter of invitation to Senate. A motion was circulated to the Board by email as follows:

**THAT the Board of Governors approve a letter to Senate inviting Senate to participate in a task force on bi-cameral governance and send the letter to the Chair of Senate.**

**MOTION CARRIED**

**Email Motion April 21, 2010**

**Development of Kwantlen Polytechnic University Vision Statement**

The Board was asked to vote by email on the following motion:

**THAT the Board of Governors approve**  
**THAT the President develop a vision statement using the current draft Ends Statements as the foundation and starting point of the exercise**

**AND**

**THAT the President bring regular progress reports to the Board**

**AND**

**THAT the President include the participation of Senate and external stakeholders as part of the vision development**

**AND**

**THAT the President bring completed vision to the Board of Governors no later than August 31, 2010.**

**MOTION CARRIED**

<b>Senate Report</b>	The President updated the Board on Senate activities from the June 28 and August 23, 2010 Senate meetings.
<b>Next Meeting Contribution</b>	Preliminary prioritization of degrees  Agenda items for future Board meetings may be sent to either Sandi Klassen or Scott Nicoll.
<b>For the Good of the Order</b>	The Board had very robust, valuable and energetic discussions which set the tone for future meetings.
<b>Evaluation of Board as a Group</b>	Derek Robertson indicated that the Board members heard diverse viewpoints. He complemented them for spending time on policies rather than management issues.
<b>Next Meeting</b>	The next meeting is November 24, 2010 at the Cloverdale campus.
<b>Adjournment</b>	The meeting adjourned at 6.30 pm.

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**BOARD CHAIR**