

## Minutes

**Present:**

Chris Burns  
Art Coren  
Dana Cserepes  
David Davidson  
Geoff Dean  
Wade Deisman  
Harj Dhaliwal (Chair)  
Catherine Dubé  
Robert Finlayson  
Gordon Lee  
Vivian Lee  
Dale Simonson

**Regrets:**

David Atkinson  
Arvinder Bubber  
Deborah Dunn  
Tru Freeman  
Douglas Torrance  
Helen Vallee  
Dana Wade

**University Community Members:**

Ariana Arguello  
Lynn Benn  
Christine Crowe  
Shawn Erickson  
Maggie Fung  
Jody Gordon  
Sandi Klassen  
Elise Le Brun  
Josh Mitchell  
Jas Parmar  
Sukey Samra  
Panteli Tritchew  
Robert Wood

[www.kwantlen.ca/senate/committees/budget.html](http://www.kwantlen.ca/senate/committees/budget.html)

**Recorder:** Elizabeth Merritt, University Secretariat

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**1. Confirmation of Agenda**

**2. Minutes**

The minutes of October 22, 2010 were approved by consensus.

### **3. Budget Presentations**

#### **Faculty of Academic and Career Advancement**

The Dean, Christine Crowe, presented her faculty's budget overview focusing on four areas:

- Section Stabilization
- Faculty and student support
- New initiatives
- Raising faculty profile

The Faculty of Academic and Career Advancement has just had its first degree approved by the Ministry of Science and Universities.

#### **Student Life**

Jody Gordon distributed an organizational chart of her division, Student Life, and gave a presentation focusing on the Kwantlen student experience. Student Life is a newly created division without new funding. Jody outlined funding requirements in her area including athletics, co-op positions, early alert programs, disability advisors, academic boost camps, international student affairs, etc. She will distribute a detailed budget document to the committee by email.

#### **Facilities**

Karen Hearn outlined the growth of Kwantlen over the last 9 years during which time Facilities has not had a funding increase. Facilities has orchestrated a number of renovations on the 4 campuses over the last two years. The committee discussed funding issues related to security, extended hours of operation, infrastructure, staffing, and customer service.

#### **IET**

Maggie Fung updated the committee on the budget priorities in IET including maintenance of current software and hardware, increased service desk support requests, Microsoft implementation and technology infrastructure renewal.

### **4. Chair's Report**

The Chair reported on the university's budget process for 2011/12 and the committee's understanding and inclusion in the process. The committee reiterated that it would like to see an open, transparent process linking academic priorities, faculty council input and institutional information reported in a uniform way. The committee recommended the development of a budget template used by every faculty and division.

### **5. Adjournment**

The meeting adjourned at 12:20pm.