

How to Book an Advising Appointment? Book online with Advisor Connect!

Study Abroad Advising Schedule

Students seeking information, advice or assistance about studying abroad

(e.g. academic exchange, field schools, short-term study abroad programs, etc.)

are welcome to book a 30-minute, one-on-one online appointment with one of our Study Abroad Coordinators.

IMPORTANT: If you are an international student seeking advising regarding course registration, study permit, etc. please click here to learn how to contact an academic advisor.

How to book an appointment with an International Exchange Coordinator, using Advisor Connect:

1. Go to advisorconnect.kpu.ca
2. Enter your User Name (9-digit KPU student ID) and KPU Password to LOG IN
3. Click “SEARCH AVAILABILITY” under STUDENT OPTIONS on the left
4. Choose “Study Abroad/Exchange Program” under Academic Advising Center:
5. Select the LOCATION – ONLINE – and modify the search options (dates, times, etc.)
6. Click “SEARCH”
7. Select one of the available times displayed on the right. Scroll to the right to find more available appointment times.
8. Write a REASON and enter your PHONE NUMBER for your advising appointment
9. Add any NOTES that will be helpful to your Advisor.
10. Click SAVE.
11. You will receive a confirmation email in your @email.kpu.ca inbox. An advisor will follow up shortly with an MS Teams link that you can use to enter the meeting room for your appointment.

How to cancel your appointment using Advisor Connect:

1. Go to advisorconnect.kpu.ca
2. Enter your User Name (9-digit KPU student ID) and KPU Password to LOG IN
3. Under the Main Menu, click the X next to your appointment time to cancel it
4. Enter your reason for cancelling the appointment (optional) and click the “CONFIRM CANCELLATION” button.